

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-AFU-96-7</i>	DATE RECEIVED <i>2-12-96</i>
1. FROM (Agency or establishment) <b>DEPARTMENT OF THE AIR FORCE</b>		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION <b>DIRECTORATE OF INFORMATION MANAGEMENT</b>		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION <b>RECORDS MANAGEMENT POLICY BRANCH</b>			
4. NAME OF PERSON WITH WHOM TO CONFER <b>OLTHEA S. CROOM</b>	5. TELEPHONE <i>695-7612</i> <b>703-614-3494</b>	DATE <i>3-13-97</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE <i>7 Feb 96</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Francis X. M. Goven</i>	TITLE <b>FRANCIS X. MCGOVERN, Lt Col, USAF</b> Chief, Records Management Branch
-------------------------	--	---

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p><b>MEDICAL LOGISTICS (Table 167-1) of AFR 4-20, Vol. 2</b> <i>(now Table 41-4 of AFMAN 37-139)</i></p> <p><b>Air Force proposes changes to Table 167-1, as follows:</b></p> <p style="text-align: center;"><i>[now rescinded]</i></p> <p><b>Title 40 CFR subparagraph 259 (Attachment 1) and the State of California (Attachment 2), sets the standard for the 3 year retention of medical waste records. We do not have any retention instructions in our records disposition schedule (AFR 4-20, Vol II), and we need to add these rules.</b></p> <p><b>See attached table format showing how we want to describe the retention of these records</b></p> <p><del><b>NO PRIVACY ACT ACTION</b></del></p>		

TABLE 167-1 of AFR 4-20, Vol. 2 (now Table 41-4 of AFMAN 37-139)

## MEDICAL LOGISTICS

R U L E	A	B	C	D
	If records are	consisting of	which are	then
57 *	medical waste (see note 2 for disposition exception)	waste management plan, including plans for regulated medical waste and general refuse disposal, contingency plans, state/local laws, and permits needed for incinerator	at MTF and base civil engineer (BCE)	destroy after 3 years, or when superseded, whichever is later.
58 *		manifests tracking disposal of regulated medical waste		destroy 3 years from date the waste was accepted by the initial transporter.
59 *		destruction or treatment operating log		destroy 3 years from date of shipment of last log entry.
60 *		incinerator destruction reports		destroy 3 years from date of medical waste destruction.

NOTE \*2. Comply with rules dispositions or ~~federal~~, state or local requirements, whichever is later.

[Job amended by R. Wirt per O. Croon, 12-4-96 and 3-4-97.]