

**REQUEST AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED <b>MAR 19 1974</b>	JOB NO. <b>NC 174-168</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
4-2-74 <i>James B. Rhoads</i> Date Archivist of the United States	

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE, HQ USAF**

2. MAJOR SUBDIVISION  
**Directorate of Administration**

3. MINOR SUBDIVISION  
**Documentation Systems Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr. C. J. Phillips**

5. TEL. EXT.  
**11-29209**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**15 MAR 1974**

(Date)

*Herbert G. Geiger*  
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief**  
**Documentation Systems Division**  
**Directorate of Administration**

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><b>JOINT UNIFORM MILITARY PAY SYSTEM (JUMPS) MILITARY PAY DOCUMENTATION (TABLE 177-30)</b></p> <p>Proposed revision of AFM 12-50, Table 177-30, provides additional disposition criteria for JUMPS documentation created at the Air Force Accounting and Finance Center. Table was prepared and submitted by AFAFC which is the office of primary responsibility for subject documentation and is deemed adequate to meet Air Force needs.</p> <p>(Copy being forwarded to GAO for review under provisions of 44 U.S.C. 3309)</p>	<p><b>NN 172-182</b> <b>174-059</b></p>	

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are at	then
54 *	master military pay account (MMPA)	six month history file of monthly MMPAs and LESs* in computer output microform (see rules 55 and 56)	at AFAPC	retain for 10 years; retire to Denver FARC where they will be destroyed 56 years after year in which created.
55 *		monthly computer output microform		destroy after 3 years.
56 *	leave and earning statements (LES)	monthly statement of member's leave and earnings		
57 *	microform products such as JUMPS company code director, JTR location codes, JUMPS locator, quarterly alpha file, and similar products not specifically covered in this table	computer output microfiche		
58 *	daily transaction record (DTR)			destroy after 10 years.