

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1 item Air Force cmd.

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
Directorate of Administration

3 MINOR SUBDIVISION
Documentation Systems Division

4 NAME OF PERSON WITH WHOM TO CONFER
Mr. K. J. Bilek

5 TEL EXT
11-29209

6 CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE-BLANK	
DATE RECEIVED MAY 23 1974	JOB NO NC 174-244
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
6-12-74 <i>James B. Rhoads</i> Date Archivist of the United States	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

15 MAY 1974

Herbert G. Geiger

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration

(Date)

(Signature of Agency Representative)

(Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>OPERATIONAL REPORTS AND ANALYSES RECORDS (55-6) (Applicable Air Force-Wide)</p> <p>See attached table 55-6 rule 3.1 which provides disposition instructions for microfilm copies of analyses. The recommended retention period will adequately serve all administrative and legal purposes of the Air Force.</p>	<p>NN 170-33 DLT 55-6 R 3.1</p>	

TABLE 55-6

OPERATIONAL REPORTS AND ANALYSIS RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
3.1			microfilm copies used for reference	destroy when no longer needed.