

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC-AFU-75-009

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items (items 1 through 2.1 were the only items approved as new), has not otherwise been superseded, and significantly predates the 1987 manual. Therefore it is assumed that this schedule is superseded by N1-AFU-90-003.

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

AFU

3 items

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED OCT 23 1974	JOB NO. NC - AFU - 75 - 9
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<i>10-31-74</i> (Date) <i>James E. O'Neil</i> Acting Archivist of the United States	

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE, HQ USAF
2. MAJOR SUBDIVISION
Directorate of Administration
3. MINOR SUBDIVISION
Documentation Systems Division
4. NAME OF PERSON WITH WHOM TO CONFER
Mr. K.J. Bilek
5. TEL. EXT.
11/29209
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration**

16 OCT 1974

Herbert G. Geiger
(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	DATA AUTOMATION RECORDS (300-1) (Applicable Air Force-wide) See attached table 300-1, rules 1 through 2.1. Rules have been amended and one rule added to provide disposition instructions for all levels of organization that maintain data elements and related features. The retention periods on the on the attached table will adequately serve all administrative and legal purposes of the Air Force.	NN 170- 33 DLT 300-1 Rules 1 thru 2.1	

Copy to Agency 11/5/74

TABLE 300-1

DATA AUTOMATION RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	data elements and related features	data elements and codes, requests and justification for approval, supporting documents associated with all standardization programs for all systems	* approved requests at Hq USAF and MAJCOMs and maintained as publications background material	see Table 5-1, note 2.
2			* approved requests at MAJCOMs forwarded to higher headquarters for approval	* destroy 1 year after the discontinuance of the element/related feature.
2.1 *			requests forwarded by elements below MAJCOMs	destroy on publication of the data element and related features.