

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*lib*  
TO: **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION  
**Directorate of Administration**

3. MINOR SUBDIVISION  
**Documentation Systems Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr. K. J. Bilek**

5. TEL. EXT.  
**11-29209**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

| LEAVE BLANK  |  |
|--|--|
| DATE RECEIVED<br><b>JAN 15 1975</b>  | JOB NO.<br><b>NC-AFU-75-36</b>                           |
| NOTIFICATION TO AGENCY   |  |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. |  |
| <b>2-5-75</b><br>(Date)  | <i>James B. Rhoads</i><br>Archivist of the United States |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

9 JAN 1975

*Herbert G. Geiger*  
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief**  
**Documentation Systems Division**  
**Directorate of Administration**

Date (Signature of Agency Representative) (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9. SAMPLE OR JOB NO.    | 10. ACTION TAKEN |
|-------------|---|-------------------------|------------------|
| 1           | GENERAL ADMINISTRATIVE RECORDS OF MEDICAL ACTIVITIES<br>(168-1)<br>(Applicable Air Force-wide)<br><br>See attached table 168-1, rule 10 which describes affiliation agreements with civilian medical/training education institutions. These affiliations are authorized for USAF medical facilities. The affiliation instrument includes an executed "hold harmless" agreement to the United States Government. This agreement relieves the United States, its agents and employees of liability for any injury that may occur to a student or faculty member. The retention period will adequately serve all legal and administrative requirements of the Air Force. | DLT<br>168-1<br>Rule 10 |                  |

115-106 *Copy to Agency & WNRC 2/10/75*

TABLE 168-1 (Continued)

| R<br>U<br>L<br>E | A                                 | B   | C   | D   |
|------------------|-----------------------------------|---|---|---|
|                  | If documents are<br>or pertain to | consisting of   | which are                                   | then  |
| 10<br>*          | affiliation agree-<br>ments       | affiliation agreements<br>with civilian medical/<br>training education in-<br>stitutions and related<br>documents | required for record/<br>monitoring purposes | destroy when<br>superseded obso-<br>lete or no longer<br>needed for refer-<br>ence. |