

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

AFU

1 item
TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration

3. MINOR SUBDIVISION
Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. K. J. Bilek

5. TEL EXT
11-29209

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED JAN 31 1975	JOB NO. NC - AFU - 75 - 47
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10	
3-13-75 (Date) <i>acting</i>	<i>James E. O'Neil</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

30 JAN 1975

Herbert G. Geiger

**HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration**

Date (Signature of Agency Representative) (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	PERSONNEL SECURITY INVESTIGATIONS (124-6) (Applicable Air Force-wide) See attached table 124-6, rule 6, revising the current rules 6, 7 and 8 as a single rule. A reevaluation was conducted by AFOSI for this documentation and a determination made that the information contained in this series has little value beyond assisting commanders at the time the information is obtained, in the screening of personnel who desire access or positions on military installations. The files are not used for security clearance actions and their usefulness is terminated upon review by the requesting authority. The above disposition has been determined to be sufficient in providing all legal and administrative requirements of the Air Force.	T124-6 Rule 6	

*Copy to Agency 3/19/75
Copy to Field 3/25/75*

TABLE 124-6

PERSONNEL SECURITY INVESTIGATIONS (PSIs) (NOTE)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	PSIs for DOD affiliated personnel (81 (ENACs), 82 (BIs and Bring-Up), and 83 (EBIs and Bring-Up))	investigations of personnel employed by or seeking employment from the government, or whose relationship otherwise with the government requires a security clearance, but exclusive of copies of investigative reports furnished by US Civil Service Commission	record copy at AFOSI/MRC wherein the affiliation was not completed	destroy 1 year after notification that affiliation was not completed.
2			record paper copy at AFOSI/MRC	retire after 2 years, or after microfilm is determined adequate substitute, destroy 30 years after date of last action (note).
3			microfilm copy at AFOSI/MRC for investigations initiated after CY 1967	destroy 30 years after date of last action (note)
4	personnel servicing DOD installations	request, special reports on certain local agency checks/theater agency checks (LACs/TACs) of non-DOD affiliated personnel	record copy at AFOSI/MRC	destroy 1 year after date of last action.
5	special reports	request, copies of OSI and other agencies reports on individuals being considered for awards/ decorations, guest lecturers, personnel attending forums or conducting personal research		
6 ★	local agency checks (case type 68)	requests for checks of local agencies regarding personnel having access to areas where they might acquire information or are in a position which could adversely affect security, but do not require a formal clearance	record copies at AFOSI field extensions	destroy after 90 days.
7 ★ 8 ★	[RESERVED]			
9	commander's letter of inquiry	letters to reference interviewed in personnel security investigations	at AFOSI originating units	destroy after 1 year.