REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   DEPARTMENT OF THE AIR FORCE
   Directorate of Administration
   Documentation Systems Division

   2. MAJOR SUBDIVISION
   3. MINOR SUBDIVISION

   4. NAME OF PERSON WITH WHOM TO CONFER
      Mr. K. J. Bilek

   5. TEL. EXT.
      11/29209

   6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

10 FEB 1975

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR JOB NO.</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PERSONNEL RADIATION EXPOSURE RECORDS (161-4) (Applicable Air Force-Wide)</td>
<td>NN170-33</td>
<td></td>
</tr>
</tbody>
</table>

See attached table 161-4, rules 6 and 7 which have been revised to reflect the current record maintenance procedures according to Air Force regulation as related to radiation exposure documentation. A new rule 8 has been added to provide disposition instructions relating to the historical individual exposure to ionizing radiation. It has been determined by the Office of the Surgeon General, AFSGH, that the above retention will adequately serve all legal and administrative purposes of the Air Force.
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td></td>
<td>* record of film(s) issued to monitor individual exposure(s) for a 6 month period</td>
<td></td>
<td>* destroy 3 months after the end of the 6 months.</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>* quarterly report of individual exposure to ionizing radiation (AF Form 1499)</td>
<td>* retained by the DBMS or his designee until the individual permanently departs the duty station</td>
<td>* destroy.</td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>history of individual exposure to ionizing radiation (AF Form 1527)</td>
<td>filed in the individual medical record</td>
<td>destroy after new AF Form 1527 is issued.</td>
</tr>
</tbody>
</table>