**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1. FROM (AGENCY OR ESTABLISHMENT)
   **DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION
   **DIRECTORATE OF ADMINISTRATION**

3. MINOR SUBDIVISION
   **DOCUMENTATION SYSTEMS DIVISION**

4. NAME OF PERSON WITH WHOM TO CONFER
   **MR. C. J. PHILLIPS**

5. TEL. EXT.
   **756-2383**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   **18 FEB 1976**

   **Herbert G. Geiger**

   (Signature of Agency Representative)

   (Title)

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   **R&D PLANNING & PROGRAMMING RECORDS**
   **(Table 80-1)**

   **The purpose of this submission is to establish retention criteria for documentation created under the Government-Industry Data Exchange Program (GIDEP). GIDEP is a centralized, computerized, data dissemination, storage, and retrieval program which promotes free and voluntary interchange of parts data among DOD, other Government agencies, and industry parts users. It provides a centralized data bank which supports the defective parts and components control program in the data exchange function. Other data banks provide calibration, electronic, test and failure rate data. The GIDEP Operations Center is directed by the Naval Material Command at the Fleet Missile Systems Analysis and Evaluation Group (FMSAEG) in Corona, CA.**

   **NN**

   **170-33**

   **ACTION TAKEN**

   **Copy to Agency** 4-30-76 **A**
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
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<tr>
<td>20 *</td>
<td>government-industry data exchange program (GIDEP)</td>
<td>technical and scientific documents, abstracts, of such, and microfilm files furnished the USAF by the GIDEP</td>
<td>test report indexes and microfilm cartridges, urgent data request (UDR) and responses, Secretariat Electronic Test Equipment (SETE) reports, failure rate data products, calibration procedure microfilm cartridges</td>
<td>destroy indexes when replaced by updated ones. Return microfilm cartridges to GIDEP Operations Center on request. Submit responses to UDR to Operations Center. Destroy SETE reports when no longer needed. Destroy failure rate data products when updated copies are received.</td>
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