## **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

## Schedule Number: NC1-AFU-76-40

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by NC1-AFU-82-039.

Date Reported: 9/13/2024

NC1-AFU-76-40

## **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

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FPMR (41 CFR) 101-11.4

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	course documentation	course charts, plans of instruction (POIs), and other documents supporting entries in the CCAF Course Conversion Table (CCT)	used in the development of CCAF pro- grams and are the fundamental basis which the CCAF is accredited	destroy 4 years after course has been inactivated or superseded and there are no registrants in a relevant CCAF program
<ul> <li>career cducation certificate (CEC)/</li> <li>instructor in technology certificate (ITC) registrant folders</li> </ul>		college level examination program scores, United States Armed Forces Institute scores college transcripts, retrieval of information on personnel, correspondence to student/education services of- ficers (ESO), AF Form 1033, CCAF Transcript, ATC HQ O-Form 311, AF Form 1256, ATC Form 156, and other documents pertaining to	working copies for active registrants	destroy 1 year after individual retires, scparates, or CEC/ITC is awarded. (Returnable documents may be forwarded to student or his ESO upon request.) If, after 3 years from initial registration and no record entry has been made, then place student folder in with drawn status.
3 ★	course attendance	working copies for withdrawn registrants	destroy 1 year after placed in withdrawn status, unles student updates record then return to active registran file.	
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