REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
PRESTON B. SPEED

5. TEL. EXT. 756-2384

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

10 MAY 1976

(Signature of Agency Representative)

HERBERT G. GEISER, Chief
Documentation Systems Division
Directorate of Administration

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

LEGAL ADMINISTRATION RECORDS (Table 110-1)
(applicable Air Force-wide)

The purpose of this submission is to revise disposition
criteria for documents concerning trials of U.S. personnel
in foreign countries and to establish disposition criteria
for reports on violations of the law of armed conflict.

The revision to AFM 12-50, Table 110-1, Rule 22 would
allow certain installations to retain the records for a
longer period of time but would continue to designate a
minimum period of retention. Staff Judge Advocates are
often required to furnish statistics and respond to
inquiries at times beyond the current retention period.
This is particularly true of countries with fluid and
changing political situations. Our proposed revision
accommodates this requirement.

Our proposed Rules 27 and 28 cover reports on violations
of the law of armed conflict. These records are related
to our records on "polito-military matters" described
in Rules 25 and 26. We propose identical treatment for
disposition purposes. These reports are created only
during wartime periods and are used as the basis for a
variety of possible actions such as internal corrective
action, possible steps against the adversary, diplomatic
discussions and trials. They may also be used in congressional
inquiries or other investigations. We feel these
documents have continuing historical significance and
warrant permanent retention.

115-106

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<th>R. U. L E</th>
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<th>B</th>
<th>C</th>
<th>D</th>
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</thead>
<tbody>
<tr>
<td>22</td>
<td>trials of US personnel in foreign countries</td>
<td>(no change)</td>
<td>(no change)</td>
<td>destroy two years after case is closed, or six months after defendant's departure, or when no longer needed, whichever is later.</td>
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<td>27</td>
<td>politico-military matters reports on violations of the law of armed conflict</td>
<td>at HQ USAF</td>
<td>retire as permanent; offer to National Archives when 30 years old,</td>
<td>destroy when no longer needed.</td>
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<tr>
<td>28</td>
<td></td>
<td></td>
<td>at other than HQ USAF</td>
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