

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC1-AFU-76-43**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items, has not otherwise been superseded, and significantly predates the 1987 manual. Therefore it is assumed that this schedule is superseded by N1-AFU-90-003.

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*Si...*  
TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

*AFM*

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DATE RECEIVED <b>MAY 14 1976</b>	JOB NO. <b>NC1-AFU-76-43</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
7-8-76 (Date)	<i>James B. Roode</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE
2. MAJOR SUBDIVISION  
Directorate of Administration
3. MINOR SUBDIVISION  
Documentation Systems Division
4. NAME OF PERSON WITH WHOM TO CONFER  
Mr. K. J. Bilek
5. TEL. EXT.  
756-2384
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

4 MAY 1976

*Herbert G. Geiger*

**HERBERT G. GEIGER, Chief  
Documentation Systems Division  
Directorate of Administration**

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><b>DRUG ABUSE TESTING PROGRAM (160-7) (Applicable Air Force-Wide)</b></p> <p>See attached table 160-7, rules 4 and 5 which identifies drug abuse testing program reports maintained throughout the Air Force and provides for their disposition. The program objective is to identify persons who require treatment and rehabilitation services. The retention period will adequately serve all legal and administrative requirements of the Air Force.</p>	DLT 160-7 Rules 4 and 5	

*Copy to Agency 7-9-76*

**TABLE 160-7**

**DRUG ABUSE TESTING PROGRAM**

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	drug abuse testing program records	test program worksheet, test results and order for services	program monitor records	destroy after 1 year.
2		rosters		destroy 3 months after all individuals listed on roster have either been tested or a "no show record" received.
3				unit copy
4 ★	drug abuse testing program reports	reports	at HQ USAF	destroy after 5 years.
5 ★				at MAJCOM and below

10-446.1