

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

AFU

4 items
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED JUL 16 1976	JOB NO. NC1-AFU-76-53
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
8-13-76 (Date)	<i>James B. Roads</i> Archivist of the United States

- FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE
- MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION
- MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION
- NAME OF PERSON WITH WHOM TO CONFER
Preston B. Speed
5. TEL. EXT.
756-2384
- CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

14 JUL 1976

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>BIDS OR PROPOSAL RECORDS (Table 70-4)</u> <u>(applicable Air Force-wide)</u></p> <p>The purpose of this submission is to revise AFM 12-50, Table 70-4, Rules 5C, 6C, 9C and 10C to reflect the revised monetary limitations of the small purchase authority. We are sending our proposed revision concurrently to GAO.</p>	<p>NN 170-33</p>	

Copy to Agency 8-17-76

TABLE 70-4

BIDS OR PROPOSAL RECORDS

R U L E	A If documents are or pertain to	B consisting of	C which are	D then
5	unsuccessful bids or proposals	unsuccessful bids (including tie bids), and all unsuccessful proposals or quotations	for contracts of \$10,000.00 or less *	destroy after final payment under the contract, or 1 year from date of award, whichever is later.
6			for contracts over \$10,000.00 *	destroy 6 years after final payment of each contract, in accordance with 10 U.S.C. 2304(b). <i>add 3 months</i>
9	identical bid report files	copies of identical bid reports for procurement, IFBs, abstracts of bids, and supporting documents	at HQ AFIC, and involving transactions of \$10,000.00 or less *	destroy after 3 years.
10			at HQ AFIC, and involving transactions over \$10,000.00 *	destroy after 6 years <i>add 3 months</i>

* On transactions after July 25, 1974.

(GRS 3, 46)