

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

Litton
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

AFU

LEAVE BLANK	
DATE RECEIVED SEP 27 1976	JOB NO. NC1-AFU-76-61
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
10-13-76	<i>James B. Rhoads</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration

3. MINOR SUBDIVISION
Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. K. J. Bilek

5. TEL. EXT.
756-2384

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

21 SEP 1976

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	SPECIAL SUBJECTS FOR INSPECTION (121-1) (Applicable Air Force-Wide) See attached table 121-1, rule 1 which has been reduced to 1 year rather than 3 years. After an administrative review of this series of documentation, it was determined that the rate of reference did not warrant the lengthy retention period. The revised disposition instruction will adequately serve all legal and administrative requirements of the Air Force.	DLT 121-1 R1	

Copy to Agency 10-14-76

121. **Special Subject for Inspection.** This table covers documentation created or accumulated as the result of inspections performed as prescribed in publications of temporary duration directing the conduct of inspections pertaining to any special subject which could affect adversely the effectiveness or economy.

TABLE 121-1				
SPECIAL SUBJECTS FOR INSPECTION				
R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	inspection reports	reports, correspondence, and related documents	★ at the headquarters establishing inspection requirements and at monitoring, evaluating, or approving authority	★ destroy 1 year after all actions have been completed.
2			★ at inspected activity	destroy 6 months after expiration of inspection directive.