

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1 item

AFCU

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
DATE RECEIVED SEP 30 1976	JOB NO. NC1 - AFCU - 76 - 79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
10-13-76 (Date)	<i>James B. R. [Signature]</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
MR K. J. BILEK

5. TEL. EXT.
756-2384

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

28 SEP 1976

Herbert G. Geiger
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration**

Date

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">AEROSPACE SYSTEMS SECURITY RECORDS (207-1) (Applicable Air Force-Wide)</p> <p>See attached table 207-1, rule 1D which has been revised to reflect a 1 year reduction in the retention period. It was determined that the reference rate did not warrant a 2 year retention. The revised disposition instruction will adequately serve all legal and administrative requirements of the Air Force.</p>	DLT 207-1 R1	

Copy to Agency 10-14-76

207. Aerospace Systems Security. This table covers documentation relating to general policies and procedures governing philosophy, principles, and policy for protection of AF weapon systems, designated support systems, warning, and command/control systems against enemy clandestine operations, attack by hostile groups, and other ground threats. Also includes aerospace security system planning, emergency security procedures, internal control procedures, restricted areas, facilities and equipment, nuclear weapon security, and security standards for individual weapon systems.

TABLE 207-1

AEROSPACE SYSTEMS SECURITY RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	test, survey, and inspection reports	documents concerning evaluation of aerospace security operations	used to determine the effectiveness of installation security systems operations, and general security alertness of military and civilian personnel	★ destroy 1 year after completed action has been taken, or after next inspection, whichever is later.
2	security system performance data	reports submitted by security police units concerning performance of electronic/mechanical intrusion detection alarm systems; surveillance systems	originals maintained by MAJCOMs	retire as permanent.
3			copies below MAJCOMs	destroy after 1 year.
4	records of visitors	retained copies of request for visit or access approval	used to request entry to restricted areas	destroy 3 months after completion of the visit(s).
5		correspondence between contractors and AF activities requesting authorization for contractor representatives to visit MAJCOM HQ and subordinate echelons in connection with classified matters		destroy 1 month after termination of authorization.
6	aerospace security plan (OPLAN 207())		master plan	destroy 1 year after superseded by new plan.
7			other than master plan	destroy on receipt of superseding OPLAN (207()).