REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

DATE RECEIVED

JOB NO.

LEAVE BLANK

In accordance with the provisions of 44 U.S.C. 3303a the dis-

posal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-

OCT 5

(See Instructions on Reverse) GENERAL SERVICES ADMINISTRATION

NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

drawn" in column 10.

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE OF ADMINISTRATION 3. MINOR SUBDIVISION

DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER PRESTON B. SPEED 6. CERTIFICATE OF AGENCY REPRESENTATIVE:

5. TEL. EXT. 756-2384

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I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

2 8 SEP 1976

HERBERT G. GEIGER, Chief Documentation Systems Division Directorate of Administration

Date (Signature of Agency Representative) (Title) 9. SAMPLE OR JOB NO. 8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods) 10. ACTION TAKEN 7. HISTORICAL RECORDS (Table 66-3) (Applicable Air Force-wide) NN 170-33 The purpose of this submission is to establish disposition criteria for Traffic Control and Landing System (TRACAIS) Equipment Status Records. These records form a transitory segment of the equipment historical file (Table 66-3, Rules 1 thru 3.2) and are used to insure that the equipment is maintained within prescribed parameters and to determine detrimental trends in system The proposed disposition criteria will operation. satisfy our current requirements.

Copy to Agency 10-14-76 00

STANDARD FORM 115 Revised January 1973 Prescribed by General Services Administration FPMR (41 CFR) 101–11.4

TABLE 66-3 HISTORICAL RECORDS C D 11 consisting of which are then If documents are or pertain to 3.11 materiel/equipment at the facility/site TRACALS equipment status destroy after 1 year, or when individual historical file comprised of data no longer needed, whichever is files forms which portray daily sooner. history of the facility/ site, including ground check certifications, flight inspection reports, graphs, NAVAIDS ground recordings and certificationsforms, systems performance ratings, and any other significant data pertinent to TRACAIS equipment and not included in rule 1 thru 3.2