

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

4 items
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED OCT 5 1976	JOB NO. NC1-AFU-77-5
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
10-22-76 (Date)	<i>James B. Rhoads</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION
Directorate of Administration

3. MINOR SUBDIVISION
Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. Neil Vandergraaf Jr

5. TEL. EXT.
756-2385

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

1 OCT 1976

Herbert G. Geiger
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration**

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">TRAINING RECORDS</p> <p align="center">(Applicable to the United States Air Force Academy)</p> <p>The documentation described on the attached page is to be disposed of as indicated thereon.</p> <p>This documentation is created and accumulated by various elements of the United States Air Force Academy and serve to document and control programmed activities of Air Force Cadets and faculty members at the Academy.</p> <p>The attached recommended disposition criteria was submitted by the United States Air Force Academy and is considered adequate to meet Air Force needs.</p> <p>(Submission of this proposal to GAO is not contemplated nor considered necessary)</p>		

Copy to Agency 10-27-76

UNITED STATES AIR FORCE ACADEMY DOCUMENTATION

<u>FORM NUMBER</u>	<u>TITLE</u>	<u>APPROVED DISPOSITION</u>	<u>PROPOSED DISPOSITION</u>
USAFA 69	Request for Academic Waiver	None	Copies maintained by Cadet Records - destroy one year after graduation. Copies maintained by other users - destroy upon completed action.
USAFA 0-100	USAF Academy Liaison Officer Supply Request	None	Destroy 6 months after date of final transaction.
USAFA 0-126	Academic Yearbook Textbook Requirement.	Copies maintained by Cadet Store - destroy after 4 years (NN 170-32)	Copies maintained by Cadet Store - destroy after 1 year.