

77D659

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED <b>18 AUG 1977</b>	JOB NO. <b>NC1 AFU 77 98</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<b>8-23-77</b> (Date)	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Administration

3. MINOR SUBDIVISION

Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. K. J. Bilek

5. TEL. EXT.

767-4496

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11 AUG 1977

*Herbert G. Geiger*  
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief  
Documentation Systems Division  
Directorate of Administration  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	SAFETY PROGRAM ADMINISTRATION (127-1) Applicable to Air Force Communications Service Command Only  See attached table 127-1, rule 16 which will be deleted based on the AF Communications Service regulation (AFCSR 127-1) no longer requires the creation and maintenance of AFCS Form 111. This form was used only within the AF Communications Service command. In view of the form no longer created, and information is contained in rule 13, immediate destruction will represent a paperwork reduction.		

*Sent to agency and NCW-8/24/77  
1 Item*

1 August 1974

13	private motor vehicle (PMV) flight record	documentation of traffic safety training, inspection of member's personal vehicle, investigation of traffic accident, and related correspondence	maintained by PMV flight supervisor	* destroy when individual is promoted to E-5 and attains the age of 26; upon reaching the age of 26, regardless of grade; when reassigned to another command or loses driving privilege for remainder of tour in the command in which the privileges were withdrawn.
14	PMV control unit records	notification of assignment to PMV control unit, accident reports, training documentation and related correspondence	maintained by PMV control unit supervisor	destroy on reassignment to another MAJCOM, discharge or termination of employment with the AF.
15	danger tags			destroy when no longer needed.
16 ★	<del>individual accident/violation and safety training records</del>	<del>documentation prepared for military personnel of AFCS and used by commanders as a management tool and accident control device to improve individual safety</del>	<del></del>	<del>destroy upon reassignment of individual from the AFCS command or upon separation or retirement.</del>

10-408.1

AFM 12-50 (C13)