

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
PRESTON B. SPEED

5. TEL. EXT.
767-4479

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED 20 SEP 1977 NCI AFU78	JOB NO. 103
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
9-22-77 (Date)	<i>James B. Schrad</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11 SEP 1977
Date

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, CMO
Documentation Systems Division
Directorate of Administration
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>INDIVIDUAL MODIFICATION RECORDS (Table 57-3) (Applicable AF-wide)</p> <p>The purpose of this submission is to establish a separate disposal authority for reference copies of certain documents on the modification of Air Force weapon systems.</p> <p>The modification project office, generally an activity in our Air Logistics Centers, maintains record copies of the material per Table 57-3, Rule 2. Our proposed addition, Rule 2.1, covers reference copies disseminated to maintenance quality control activities for use prior to issuance of technical orders on the modification. Our proposed disposal criteria will satisfy our current needs for the information.</p>	<p>NN 170-33</p>	

Sent to agency - 9/23/77

TABLE 67-3

INDIVIDUAL MODIFICATION RECORDS				
R	A	B	C	D
U	If documents are	consisting of	which are	then
L	or pertain to			
E				
2.1	modification case files	reference copies of modification requirements, amendments, drawings and blueprints, revisions, and/or cancellation notices	at intermediate monitoring offices	destroy when modification is converted into a Technical Order, or when no longer needed for reference, whichever is sooner.