

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NC 1-AFL-78 47

DATE RECEIVED **AUG 1 1978**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-11-78 *James B. Rhoads*
Date Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION

Directorate of Administration

3. MINOR SUBDIVISION

Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Neil Vandergraaf, Jr.

5. TEL EXT

767-4495

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 25 JUL 1978	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE HERBERT G. GEIGER, Chief Documentation Systems Division Directorate of Administration
-------------------------------	---	--

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">AERONAUTICAL INFORMATION RECORDS (T96-3)</p> <p align="center">(Applicable Air Force-wide)</p> <p>Attached proposed revision of table 96-3 is submitted for your consideration and approval.</p> <p>The revision is required primarily because of references to the Aeronautical Charting and Information Center (ACIC) which was discontinued in June 1972. Also, the revision reflects that the Air Force no longer has requirements to permanently retain documentation pertaining to Mapping, Charting and Geodesy. Since June of 1972, that responsibility has come under the purview of the Defense Mapping Agency (DMA). The DMA is now the Department of Defense Agency responsible for maintaining the depositories of Mapping, Charting and Geodesy documentation.</p> <p>Changes are indicated by an asterisk. Rule 4 is deleted from the current table 96-3.</p> <p>The proposed changes will adequately serve Air Force requirements.</p>	NN-170-33	

CC sent: NAM/NATS 3 items
Table 96-3
Sent to Agency: 12-14-78: K.D

TABLE 96-3

AERONAUTICAL INFORMATION RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	source materials	NOTAMs, airfield photographs, engineering drawings, and communications from AF activities, FAA, C&GS, Navy Oceanographic Office, and other Government agencies (note 1)	originals	forward descriptive lists to the appropriate DOD library; reporting unit will be advised of disposition.
2			other than originals	destroy when no longer needed to support production programs.
3	* aeronautical information publications	final reproduced copies of flight planning documents, en route high/low altitude charts, terminal flight information publications, foreign clearance guides, and similar documents produced for AF use	* retained by AF activities	*destroy when no longer needed or superseded.

Notes: 1. They may also include intelligence information; see tables in the 200 series for disposition instructions.