REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFERENCE
Mr. Neil Vandergraaf, Jr.

5. TEL. EXT.
767-4495

6. CERTIFICATE OF AGENCY REPRESENTATIVE.
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☑ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
1 SEP 1978

D. SIGNATURE OF AGENCY REPRESENTATIVE
HERBERT G. GEIGER, Chief
Information Mgt and Resource Div

E. TITLE

7. ITEM NO.
1

8. DESCRIPTION OF ITEM
(JOINT UNIFORM MILITARY PAY SYSTEM (JUMPS) DOCUMENTATION AT AFAFC (T177-30) (Applicable to AFAFC)

Attached additional rule 19.1 to table 177-30 of AFM 12-50 is submitted for your review.

The voucher balancing/reconciliation documentation pertaining to the subsidiary accounting records used by the disbursement branch at the Air Force Accounting and Finance Center is not now covered in the table.

The attached additional rule will adequately serve Air Force requirements.

General Accounting Office concurrence has been obtained.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

115-107
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1</td>
<td>voucher balancing/reconciliation</td>
<td>subsidiary records used to reconcile voucher balancing for disbursements and collections; journal vouchers; worksheets; adjustment authorizations and other related data</td>
<td>used to reconcile pay/collection postings with MMPA or with cash accountability reports (MAFR)</td>
<td>destroy 1 year plus 1 month after discrepancies</td>
</tr>
</tbody>
</table>

Abbreviation MMPAs = Master Military Pay Accounts
MAFR = Merged Accountability Fund Reporting