

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 11/9/78

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JOB NO

NCL-APU-79 7

DATE RECEIVED *NOV 13 1978*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-14-78 *James B. Rhoads*
Date Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Preston B. Speed

5. TEL. EXT.

767-4479

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE **HERBERT G. GEIGER, Chief**
Information Mgt and Resource Div

31 OCT 1978

Herbert G. Geiger

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

AEROSPACE VEHICLE AND EQUIPMENT INVENTORY, STATUS, AND UTILIZATION REPORTING DOCUMENTS (Table 65-1) (Applicable Air Force-wide)

The purpose of this submission is to establish disposal authorities for aerospace vehicle and equipment inventory, status, and utilization reporting documents. The documents included in this request record the assignment of weapon systems and supporting equipment to major commands, provide information on current combat capabilities and numbers of flying hours accomplished, and document the final disposition of weapon systems.

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170-33

The principal purpose of the documents is the management of the Air Force weapon system inventory and daily reports on combat readiness of units and major commands. However, the information has secondary uses in activities such as budget preparation and manpower measurement where the information is used in certain computations.

Accountability termination documents are proposed for permanent preservation. These documents provide a concise narrative on the final disposition of individual weapon systems including combat losses, aircraft disappearances, and accidents. These documents are extensively used in

CC: sent to NUM and 17 items XNB on 12/15/78. sent to [unclear]

Request for Records Disposition Authority - Continuation

JOB NO.

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	<p>respondings to public and Congressional inquiries. The annual accumulation on these documents is estimated at less than one cubic foot, and, if approved for permanent preservation, will be offered in 10-year increments when 20 years old. There are no access restrictions on information routinely included in the documents.</p> <p><i>Arrangement: Chronological by date of disposition.</i></p> <p>Acronyms are explained as follows: CEM for Communications, Electronics, Meteorological; AVDO for Aerospace Vehicle Distribution Officer.</p>		