

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec. 12/17/78*

**TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION  
**1947 Administrative Support Group (HQ USAF)**

3. MINOR SUBDIVISION  
**Information Management and Resources Division**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr Neil Vandergraaf, Jr**

5. TEL. EXT  
**767-4495**

LEAVE BLANK	
JOB NO	<b>NCI-AFU - 70 15</b>
DATE RECEIVED	<b>11 DEC 1978</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	<i>12-19-78</i> <i>James B. [Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>30 NOV 1978</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE <b>HERBERT G. GEIGER, Chief Information Mgt and Resource Div</b>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods):	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><b>JOINT UNIFORM MILITARY PAY SYSTEM (JUMPS) DOCUMENTATION AT BASE LEVEL (T177-32)</b></p> <p align="center">(Applicable Air Force-wide)</p> <p>Attached recommendation to add rules 61, 62, and 63 to table 177-32, AFM 12-50 is submitted for your review and approval.</p> <p>The proposed change concerns AF Form 1357, Request for Temporary Lodging Allowance, and supporting documentation. The proposed additional three rules will assure that all documentation required for the initiation, authorization, and payment of temporary lodging allowance are covered. Rule 16 of table 177-32 adequately covers disposition criteria for the Air Force Accounting and Finance Center. The additional three rules will adequately satisfy disposition requirements for field activities.</p> <p>GAO concurrence has been obtained.</p>	NCI-AFU 78-41	

*Table 177-32*      *3 items*  
*sent to Agency 12-25-78 mef*

TABLE 177-32

## JOINT UNIFORM MILITARY PAY SYSTEM (JUMPS) DOCUMENTATION AT BASE LEVEL

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
*61	Temporary Lodging Allowance (TLA) Entitlements	request for TLA and supporting documents such as TLA worksheets, TLA expense, initial TLA authorization and continuation request/ approval, etc.	original forms used to compute and support payment	forward to AFAFC/RMADA per AFM 177-373, Vol II.
*62			copies at military pay subject matters areas used to provide data for payment	see rule 16.
*63			case file copies at TLA initiating office used for authorization and payment	destroy 1 year after termination of TLA (Exception: when discrepancies are involved, destroy 6 months after discrepancies are cleared.)