

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec: 12/16/78

LEAVE BLANK	
JOB NO	NC1 AFM 79 16
DATE RECEIVED	19 DEC 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	DEC 26 1978 <i>James E. O'Neil</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr Neil Vandergraaf

5. TEL. EXT
767-4495

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 13 DEC 1978	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">CADET PAY RECORDS AT AIR FORCE ACCOUNTING AND FINANCE CENTER (AFAFC) (T177-23)</p> <p>Attached proposed new table 177-23 is submitted for your review and approval.</p> <p>The new table is required to cover retention requirements of Cadet Pay Records at AFAFC. When the active duty Military Pay Records were maintained at AFAFC, the Cadet Pay Records were interfiled with the Military Pay Records and had the same disposition. However, this procedure is no longer continued because the Military Pay Records have been retired to the Denver Federal Archives and Records Center as an inactive category of records to which no new material is to be interfiled. With the implementation of the Joint Uniform Military Pay System, creation of paper copy Military Pay Record was discontinued, however under the cadet pay system a paper record is still being created for members in cadet status. To preclude intermingling of records in an on-going system with those of a discontinued system, the maintenance and disposal of Cadet Pay Records should be separate from that of Military Pay Records.</p> <p>GAO concurrence has been obtained.</p>		

*Copy sent to NRM. sent to AG
Also relates to RG 461 jobs.
Agency + Denver*

Table 177-23

Cadet Pay Records At Air Force Accounting & Finance Center (AFAFC)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1.11	cadet pay records	military pay records, travel cards, and other documents pertaining to pay while in cadet status	at AFAFC	retire to DFARC 2 years after cadet's graduation or separation from service where they will be destroyed after a total of 56 years.