

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec 3/12/79

LEAVE BLANK

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO

NCI-AFU-79-25

DATE RECEIVED

12 MAR 1979

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION

Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Preston B. Speed

5. TEL EXT.

694-3495

4-9-79
Date

James B. Rhoads
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

1 MAR 1979

D. SIGNATURE OF AGENCY REPRESENTATIVE

Herbert G. Geiger

E. TITLE

**HERBERT G. GEIGER, Chief
Information Mgt and Resource Div**

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

FUELS, PROPELLANTS, AND CHEMICAL RECORDS
(Table 144-1) (Applicable Air Force-wide)

The purpose of this submission is to revise disposal authorities for records documenting quality control inspections of aviation fuels, ground petroleum, and cryogenic products. The criteria on the attached decision logic tables will satisfy our current requirements.

NN
170-33

3 items

Copy sent to Agency: 4-10-79: R.T.D.

TABLE 144-1

FUELS, PROPELLANTS, AND CHEMICAL RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
4.1	aviation fuel and ground petroleum and cryogenic products	weekly quality control spot checks	at base fuel activities	destroy after 6 months.
5		quarterly quality control inspection reports		destroy after 1 year.
6			at activities above base level	destroy when no longer needed.