

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 5/29/79

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION

Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Preston B. Speed

5. TEL EXT

694-3495

LEAVE BLANK

JOB NO
NCI-AFU-79-34

DATE RECEIVED **9 MAY 1979**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6-20-79 *James B. Rhoads*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 17 MAY 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>COMMUNICATIONS RECORDS (Tables 100-17 and 100-22) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to revise disposition criteria for communications trouble and restoral records and to establish disposition authority for certain records on communications cables for MINUTEMAN missiles.</p> <p>Trouble and restoral records (Table 100-17, Rule 2) are proposed for disposal after six months. These records document equipment failures and repairs and are used in performance and technical evaluations.</p> <p>Communications-Electronics MINUTEMAN Communications Cable Affairs records are proposed for disposal one year after termination of the cable system. These records are used in providing engineering, surveying, and other information to various parties using cable easements.</p> <p>The proposed criteria will satisfy our current record-keeping requirements.</p>	<p>NN 170-33</p>	

3 items
sent to Henry Oly mg 6-22-79