

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*rec'd 8/10/79*

LEAVE BLANK

JOB NO

**NCI-AFU-79-45**

DATE RECEIVED

**10 AUG 1979**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

*9-11-79* *James E. O'Neil*  
Date *acting* Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

1947 Administrative Support Group (Hq USAF)

3. MINOR SUBDIVISION

Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Grace T. Rowe

5. TEL EXT

694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

**8 AUG 1979**

D. SIGNATURE OF AGENCY REPRESENTATIVE

*Herbert G. Geiger*

E. TITLE

**HERBERT G. GEIGER, Chief  
Information Mgt and Resource Div**

7. ITEM NO

1

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

HISTORICAL RECORDS (TABLE 66-3)  
(Applicable Air-Force wide)

The primary purpose of this change is to request disposition criteria to retain sufficient reports of aircraft inflight discrepancies for investigation of incidents and significant trends. Also, to enable analysis of records for repeat and recurring discrepancies.

9. SAMPLE OR JOB NO.

NCI-AFU  
77-28

10. ACTION TAKEN

*9/17/79*

*copy to agency, NNM*

*SE. 9-17-79*

Table 66-3

Historical Records

| R<br>U<br>L<br>E | A                              | B  | C   | D  |
|------------------|--------------------------------|--|---|--|
|                  | if documents are or pertain to | Consisting of  | which are   | then   |
| 3.3.1            |                                | automated data forms maintained with equipment in current use. | prepared by bases operating an automated maintenance system for which data is stored in computer memory                 | retain the last seven reports, then destroy. |
| 3.3.2<br>*       |                                |  | those sets of forms containing only maintenance actions or information where sufficient data is stored in the computer. |  |
| 3.3.3<br>*       |                                |  | those sets of forms containing only airframe utilization information where sufficient data is stored in the computer.   |  |