

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Rec'd 8/10/79*

LEAVE BLANK	
JOB NO  NCI-AFU-79-46	
DATE RECEIVED <b>10 AUG 1979</b>	
NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>9-13-79</i> Date <i>acting</i> <b>James E. O'Neil</b> Archivist of the United States	

**TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
1947 Administrative Support Group (Hq USAF)

3. MINOR SUBDIVISION  
Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Mrs. Grace T. Rowe

5. TEL EXT  
694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>3 AUG 1979</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE <b>HERBERT G. GEIGER, Chief Information Mgt and Resource Div</b>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	MAINTENANCE MANAGEMENT, DEFICIENCY RECORDS AND REPORTING (TABLE 66-1) (Applicable Air Force-wide)  This submission changes the title of table 66-1 to better reflect its contents; changes disposition criteria for rule 2; adds rules 4.4, 4.5 and 9-13. Reference rule 2, AFR 66-1 and TO-00-5-1 no longer require retention of T.O. improvement documents until receipt of revised instructions. The materiel improvement project files (rule 4.4) are needed for referring to past efforts in resolving deficiencies to avoid duplicative investigations. Documentation in rule 4.5 is a valuable research source for equipment specialists, technicians and design engineers. Uses include applications to current weapon systems for deficiency resolution and to future weapons systems for deficiency prevention.  Rules 9-13 cover day-to-day documents used by system managers to routinely monitor maintenance efforts, maintain surveillance over subordinate maintenance activities and facilities and to provide command assistance.	NN 170-33	

115-107

Note: TO means Technical Order

*Copy sent to agency DE 9-18-79*