REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC  20408

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION  
Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Mrs. Grace T. Rowe
5. TEL EXT  
694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2  page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE  
31 AUG 1979
D. SIGNATURE OF AGENCY REPRESENTATIVE  
JAMES E. DAGWELL, Chief Documentation Management Br

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SUPPLY MANAGEMENT RECORDS (Table 67-1) (Applicable Air Force-wide)</td>
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</tbody>
</table>

The attached change to disposition criteria for table 67-1, rule 6.1 is submitted for your review and approval. The description of the records in column A, rule 6, is updated to show current terminology. The listings are required to provide an audit trail for all reportable Mission Capability (MICAP) incidents, MICAP related cannibalizations and War Readiness Materiel withdrawals. They are used to answer inquiries from Air Logistic Centers after the present 30 day destroy date. Inquiries and use of these listings are expected to occur up to 90 days after the report is processed, therefore, change in retention is required.
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>*Mission Capability (MICAP) listing</td>
<td>daily summaries</td>
<td>at Air Logistic Centers</td>
<td>destroy after 1 month</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>at other than Air Logistic Centers</td>
<td>*destroy 90 days after creation</td>
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