

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd 9/6/79

LEAVE BLANK	
JOB NO NC1-AFU-79-51	
DATE RECEIVED 9/6/79	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
OCT 4 1979	<i>Nathan W. Stender</i> Date acting Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mrs. Grace T. Rowe

5. TEL EXT
694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE 31 AUG 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James E. Dagwell</i>	E. TITLE JAMES E. DAGWELL, Chief Documentation Management Br
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.
	10. ACTION TAKEN	

1 SUPPLY MANAGEMENT RECORDS (Table 67-1) (Applicable Air Force-wide)

The attached change to disposition criteria for table 67-1, rule 6.1 is submitted for your review and approval. The description of the records in column A, rule 6, is updated to show current terminology. The listings are required to provide an audit trail for all reportable Mission Capability (MICAP) incidents, MICAP related cannibalizations and War Readiness Materiel withdrawals. They are used to answer inquiries from Air Logistic Centers after the present 30 day destroy date. Inquiries and use of these listings are expected to occur up to 90 days after the report is processed, therefore, change in retention is required.

cc: wmm 10/5/79 2 items
Copy to agency 10-5-79. jr

TABLE 67-1 Supply Management Records

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
6	*Mission Capa- bility (MICAP) listing	daily summaries	at Air Logistic Centers	destroy after 1 month
1			at other than Air Logistic Centers	*destroy 90 days after creation