

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-AFU-80-29	
DATE RECEIVED 4/23/1980 (Revised 3/3/82)	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date <i>Apr 16, 82</i>	<i>Mark H. Coon</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER
Mrs. Grace T. Rowe

5. TEL EXT
694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 22 Feb 82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Mark H. Coon</i>	E. TITLE MARK H. COON, Maj, USAF Chief, Documentation Mgmt Directorate of Administration
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p align="center">AIR FORCE MILITARY PERSONNEL RECORDS (Table 35-1, Rule 1)</p> <p>Air Force officer and airman Military Personnel Record Group files consisting of correspondence and other documentation relating to classification, assignment, promotion, recruiting, retention, reenlistment, separation, training, education, awards, benefits, entitlements, discipline, health and similar matters. It is the primary source of information pertaining to the individual's military service. The records are used in personnel administration and to protect the legal and financial rights of the individual and of the Government. They provide a history of the member's service. These military personnel records are retired to the National Personnel Records Center (NPRC), St. Louis, Missouri, by the Air Force Manpower and Personnel Center and the Air Reserve Personnel Center. Current records were previously approved for microfilming, with the destruction of the hardcopy, in Disposition Job Nos. NC1-AFU-77-51 and NN-174-42, but no ultimate disposition was provided in either of these jobs. That is the purpose of this disposition request.</p>		

*Mass Data Sheet Required
Closed Out: 4-26-82: R.T.1
Copy to NPRC, Agency, NARM & NAB*

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF
2 of 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>DISPOSITION:</u></p> <p>Offer to the National Archives 75 years after separation of individual. The National Archives, after consultation with the Department of the Air Force, genealogists, historians, social scientists, and other interested parties, will then determine the disposition of the records based on any continuing administrative needs and their archival value. Records, if any, not selected for permanent retention by the Archives will be disposed of.</p> <p>Restrictions of access: Security classified, Privacy Act, Freedom of Information Act, and any other applicable restrictions that may apply.</p>		