

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <i>NCI-AFU-81-46</i>	
DATE RECEIVED <i>May 6, 1981</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>5-12-81</i> Date	<i>[Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION

Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TEL EXT

694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 30 APR 1981	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	INDIVIDUAL ACADEMIC RECORDS (Table 50-2) (Applicable Air Force-wide) Air Force proposes to change Table 50-2, Rule 6.1, Unit Training Program documentation, by deleting examples of individual training in Column B, Column C as it is unnecessary, and exceptions in Column D. Column D is then revised to give flexibility to destruction of the documents, but remains clear when they should be destroyed.		

1 item

*Closed Out: 5-22-81: K.T.J.
Copy to Agency*

TABLE 50-2

INDIVIDUAL ACADEMIC RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
6.1	unit training program	*individual training accomplishments in subjects unique to the organization and required by MAJCOM/SOA directives		*destroy 6 months after completion of training, when superseded, or when individual no longer performs these duties, as appropriate (see note).

Note: Retirement to a Federal records center is not authorized.
[Amended by R. Wire per R. Dwyer, 5/11/81]