

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 - (See Instructions on reverse)

8/7/81  
Wallace

**TO. GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
 DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
 Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION  
 Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R.P. Dwyer

5. TEL. EXT.

694-3494

LEAVE BLANK	
JOB NO	NCl-AFU-81-72
DATE RECEIVED	August 11, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
8/13/81 <i>Date</i>	<i>[Signature]</i> <i>Archivist of the United States</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>3 AUG 1981</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE <b>JAMES E. DAGWELL Documentation Management Branch Information Mgmt and Resources Div</b>	
7. ITEM NO <b>1</b>	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) <b>PUBLIC AFFAIRS (Table 190-1) (Applicable Air Force-wide)</b>  Air Force proposes changes to three rules, and deletion of one, in Table 190-1 on national scouting organizations documentation. Currently, these rules cover "Air Force Cooperation with the Boy Scouts of America" documents. This cooperation has now extended to Girl Scouts of the USA and Camp Fire, Inc; thus need for a more general term, "national scouting organizations." The documents of these rules remain similar, but we reorganized the decision logic table structure for easier understanding. Rule 17 was deleted, as its document's contents and proposed disposition was same as contents and proposed disposition for Rule 16. The dispositions, however, were changed for the following reasons:  Rule 16: Current disposition means these documents could be kept forever, as it is doubtful that Air Force will ever be relieved of participation in the scouting program. Their destruction after 2 years is adequate, since these monthly installation summaries are incorporated into the monthly regional reports, which are in turn destroyed after 2 years.	9. SAMPLE OR JOB NO.  <b>NN-170-33</b>	10. ACTION TAKEN  <b>3 items</b>

*Closed Out: 8-18-81: (K.T.)  
Copy to Agency*

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2	Rule 18: Disposition remains the same, but we deleted unnecessary reference to where the reports are located.	NN-170-33	
3	Rule 19: Current disposition changed for same reason stated in Rule 16. Also, many installations will most likely never inactivate. Their proposed destruction after 10 years is preferable, as these documents are used as background data for Air Force community relations programs and serve historical purposes.	NN-170-33	

TABLE 190-1

## PUBLIC AFFAIRS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
16	*national scouting organizations	*scouting project officer's monthly summary of install- ation's activity in the program	*at installation and regional levels	*destroy after 2 years.
17	RESERVED			
18	*national scouting organizations	*scouting liaison officer's monthly narrative and sta- tistical reports summarizing regional participation in the program	*at regional and Director, USAF Scouting levels	*destroy after 2 years.
19		*scouting liaison officer's annual report and operating plan of activities in each region, including budget data		*destroy after 10 years.