

Wallace

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK
JOB NO. NCI-AFU-82-4
DATE RECEIVED October 21, 1981
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. Withdrawn Date _____ Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TEL. EXT.
694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
16 OCT 1981	<i>James E. Dagwell</i>	JAMES E. DAGWELL Documentation Management Branch Information Mgmt and Resources Div		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	INVESTIGATIVE COLLECTIONS AND SURVEYS (Table 124-3) (Applicable Air Force-wide) Air Force proposes changes, deletion, and additions to Table 124-3, as follows:			Job withdrawn
1	Rule 21 disposition is changed from destroy after 15 years to destroy when superseded, obsolete or no longer needed. Air Force needs flexibility in disposing of hostile establishment files, as they are used continuously for research and study in preparation of counterintelligence estimates regarding the hostile human intelligence threat and anti-USAF espionage activities.		NCI-AFU-77-56	
2	Rule 22 documents at AFOSI field units are incorporated into Rule 21, as both rules now have the same disposition.			
3	Rule 22.1 is added to cover supporting documents of the hostile establishment file.			
4	Rule 23 document description is expanded, but documentation content has not changed. Its disposition is changed from destroy after 30 years to destroy when superseded, obsolete or no longer needed. Air Force needs flexibility		NCI-AFU-77-56	

115-107

*Closed Out: 12-16-81: K.T.D.
Copy to Agency*

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>in disposing of CHIPS information, as it is used continuously as background information for comprehensive studies and analysis of individual operative hostile intelligence activities against the Air Force.</p> <p>5 Rule 24 disposition is changed by adding "obsolete, no longer needed." This revised disposition now conforms similarly with Rule 23.</p> <p>6 Rule 24.1 is added to cover supporting documents for CHIPS information.</p>		

TABLE 124-3

INVESTIGATIVE COLLECTIONS AND SURVEYS

R U L E	A	B	C	D	
	If documents are or pertain to	consisting of	which are	then	
21	hostile establishment file	*hostile establishment profile (AFOSI Forms 134)	*at HQ AFOSI and AFOSI field units	*destroy when superseded, obsolete or no longer needed.	
22			*RESERVED		
22.1 *			aperture cards, maps, sketches, photographs		at HQ AFOSI
23			*computerized hostile intelligence profile system (CHIPS)		computer printouts
24	at AFOSI field units	*destroy when superseded, obsolete, no longer needed, or on direction of HQ AFOSI.			
24.1 *	aperture cards, photographs	at HQ AFOSI		destroy when superseded, obsolete or no longer needed.	
AFOSI: Air Force Office of Special Investigations					