

Wallace ✓

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R.P. Dwyer

5. TEL. EXT.

694-3494

LEAVE BLANK	
JOB NO.	NCI-AFU-82-5
DATE RECEIVED	October 22, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	1-5-82
Archivist of the United States	<i>[Signature]</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 19 OCT 1981	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE JAMES E. DAGWELL Documentation Management Branch Information Mgmt and Resources Div
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	SPACE DEF NSE (Table 55-8) (Applicable Air Force-wide) Air Force proposes change to Table 55-8, Rule 14 and addition of Rule 15. Rule 14 disposition is changed from 1 year to 6 months. When space defense log book is active, it is used continuously. Once closed out and stored, it is seldom, if ever, referred to. As such, 6 months retention is sufficient.	NCI-AFU-78-18, Item 1	
2	Rule 15 documents are a daily compilation of reports and a record of missile warning performance. The missile warning logs include such information as operational capability changes, electronic counter measures (ECM) reports, event detections, communications outages, and significant equipment outages. Command and Control and higher organizations use the data for research, analysis and historical purposes. As such, Air Force needs to retain these logs for the life of the missile warning system, then destroy.		

Mass Data Change Sheet Not Required.

Copy of job sent to NNM by RAW, 1/12/82.

Closed Out: 1-25-82: *[Signature]*. Copy to *[Signature]*

TABLE 55-8

SPACE DEFENSE

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
14	space defense logs	data on daily operations	at Space Defense System units or command and control activities	*destroy 6 months after last entry in log.
15 *	missile warning logs		at HQ NORAD/ADCOM/ADC*	retain for the life of the missile warning system, then destroy.
*HQ North American Defense/Air Defense Command/Aerospace Defense Center				