REQUEST FOR RECORDS DISPOSITION AUTHORITY

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(See Instructions on reverse)		JOB NO.		
AL SERVICES ADMINISTRATION,	DC 20409		FU-82	2-5
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ate of Administration, HQ USAF		quest, including amendmen	nts, is approved excep	for items that may
BDIVISION		be stamped "disposa! not	approved" or "withdr	awn" in column 10
ion Management & Resources Division Reson with whom to Confer	5. TEL. EXT.	1-5-82	all	War.
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e records proposed for disposal in this Requested or will not be needed after the retention per Request for immediate disposal.	st of <u>2</u> page particles page page page page page page page page	(s) are not now ne	eded for the t	ousiness of
D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE JAMES	E. DAGWELL		
Documentation Management Branch				
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			SAMPLE OR JOB NO.	10. ACTION TAKEN
SPACE DEF NSE (Table 55-8) (Applicable Air Force-wide) Air Force proposes change to Table 55-8, Rule 14 and addition of Rule 15. Rule 14 disposition is changed from 1 year to 6 months. When space defense log book is active, it is used continuously. Once closed out and stored, it is seldom, if ever, referred to. As such, 6 months retention is sufficient.			NCI-AFU- 78-18) Item I	
Rule 15 documents are a daily compilation of reports and a record of missile warning performance. The missile warning logs include such information as operational capability changes, electronic counter measures (ECM) reports, event detections, communications outages, and significant equipment outages. Command and Control and higher organizations use the data for research, analysis and historical purposes. As such, Air Force needs to retain these logs for the life of the missile warning system, then destroy.				
	ARCHIVES AND RECORDS SERVICE, WASHINGTON, NOT OR ESTABLISHMENT) NOT OF THE AIR FORCE SOLVISION ALE OF Administration, HQ USAF DOVISION LON MANAGEMENT & RESOURCES DIVISION LON MANAGEMENT & REPRESENTATIVE CERTIFY that I am authorized to act for this agent records proposed for disposal in this Request ncy or will not be needed after the retention possible of the recention. Request for disposal after a spect retention. D. SIGNATURE OF AGENCY REPRESENTATIVE SPACE DEF NSE (Table (Applicable Air Force) Air Force proposes change to Table (Applicable Air Force) Air Force proposes change to Table addition of Rule 15. Rule 14 disposition is changed for When space defense log book is an attinuously. Once closed out and sever, referred to. As such, 6 most sufficient. 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TEL EXT Correctly that I am authorized to act for this agency in matters pertaining to the disposal of the agency records proposed for disposal in this Request of 2 page(s) are not now needed for the trectory in matters pertaining to the disposal of the agency records proposed for disposal in this Request of 2 page(s) are not now needed for the trectory in matters pertaining to the disposal of the agency records proposed for disposal after a specified period of time or request for pertention. P. SIGNATURE OF AGENCY REPRESENTATIVE Documentation Management Branch (With inclusive Dates or Retention Periods) SPACE DEF NSE (Table 55-8) (Applicable Air Force—wide) Air Force proposes change to Table 55-8, Rule 14 and addition of Rule 15. Rule 14 disposition is changed from 1 year to 6 months. When space defense log book is active, it is used continuously. Once closed out and stored, it is seldom, if ever, referred to. As such, 6 months retention is sufficient. 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Mass Data Change Sheet Not Required.
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STANDARD FORM 115 Revised April, 1975 Prescribed by General Services Administration FPMR (41 CFR) 101-11.4

TABLE 55-8 SPACE DEFENSE D Α U which are consisting of then If documents are E or pertain to *destroy 6 months after last at Space Defense System 14 space defense logs data on daily operations units or command and entry in log. control activities at HQ NORAD/ADCOM/ADC* retain for the life of the 15 missile warning logs missile warning system, then destroy. *HQ North American Defense/Air Defense Command/Aerospace Defense Center