

Wallace

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TEL. EXT.

694-3494

LEAVE BLANK

JOB NO.

NCI-AFU-82-30

DATE RECEIVED

February 18, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

8-30-82

Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
11 FEB 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature: James E. Dagwell]

E. TITLE

JAMES E. DAGWELL
Documentation Management Branch
Information Mgmt and Resources Div

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

- INVESTIGATIVE COLLECTIONS AND SURVEYS (Table 124-3)
(Applicable Air Force-wide)
- Air Force proposes changes to Table 124-3, as follows:
- 1 Rule 21. Column B now includes title of form. Column C is changed to include AFOSI field units. Column D is changed from destroy after 15 years to destroy when superseded, obsolete or no longer needed. Air Force needs flexibility in disposing of hostile establishment files, as they are used continuously for research and study in preparation of counterintelligence estimates regarding the hostile human intelligence threat and anti-USAF espionage activities.
- 2 Rule 22. Delete, as documents at AFOSI field units are incorporated into Rule 21.
- 3 Rule 22.1 is added to cover supporting documents of the hostile establishment file.
- 4 Rule 23. Column B now states specific contents of computerized information collection. Column D is changed from destroy after 30 years to destroy when superseded, obsolete or no longer needed. Air Force needs flexibility-

NCI-AFU-77-56
NCI-AFU-82-4
(Withdrawn)
job

NCI-AFU-77-56
NCI-AFU-82-4
(Withdrawn)

8 Items

115-107

No mass data change sheet required. Copy of job to NANN by BAW, 9/10/82. Agency copy of job sent to USAF with NCD letter of 9/20/82. Closed out: 9-27-82: CM Copy to Agency

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>ty in disposing of CHIPS and TIPS information, as it is used continuously as background information for comprehensive studies and analysis of individual operative hostile intelligence activities against the Air Force.</p>	(With)	
5	<p>Rule 24 disposition is changed by adding "obsolete, no longer needed." This revised disposition now conforms similarly with Rule 23.</p>		
6	<p>Rule 24.1 is added to cover supporting documents to computerized information collection.</p>		
7	<p>Rule 27 is added to cover terrorist activities documentation. The chronological files of terrorist incidents must be retained until superseded in order to facilitate research and study of current incidents and to form a basis for developing accurate estimates of future terrorist activity.</p>		
8	<p>Rules 28 and 29 are added to cover multidiscipline intelligence/counterintelligence documentation. These files must be retained until superseded or no longer of value in order to facilitate the research and study of current information regarding the three prime components of Multidiscipline Counterintelligence analysis and production: human intelligence, signals intelligence and imagery intelligence.</p>		

TABLE 124-3

INVESTIGATIVE COLLECTIONS AND SURVEYS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
21	hostile establishment file	*hostile establishment profile (AFOSI Form 134)	*at HQ AFOSI and AFOSI field units	*destroy when superseded, obsolete, or no longer needed.
22		* R E S E R V E D		
22.1 *		aperture cards, maps, sketches, photographs	at HQ AFOSI	
23	computerized informa- tion collection	*computerized hostile intelligence profile system (CHIPS) and terrorist incidents profiling system (TIPS) computer printouts		*destroy when superseded, obsolete, no longer needed, or on direction of HQ AFOSI.
24			at AFOSI field units	
24.1 *	computerized inform- ation collection support file	CHIPS aperture cards, photo- graphs and reports and TIPS reports	at HQ AFOSI	destroy when superseded, obsolete, or no longer needed.
25	NO CHANGE			
26	NO CHANGE			
27 *	terrorist activities	AFOSI, other U. S. intell- igence, State Dept., and foreign broadcast reports, and news media articles on specific terrorist inci- dents, groups and activities	at HQ AFOSI	destroy when superseded, obsolete, or no longer needed.

TABLE 124-3 (Continued)

R U L E	A If documents are or pertain to	B consisting of	C which are	D then
28 *	multidiscipline intelligence	U.S. intelligence reports, messages and advisories, AF messages, FAA reports, and news media articles used for multidiscipline intelligence activity and capabilities/systems	at HQ AFOSI	destroy when superseded, obsolete, or no longer needed.
29 *	multidiscipline counterintelligence (MDCI)	AFOSI and other U.S. intell- igence reports, messages, studies and analysis and MDCI program management information		