

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Wallace*

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION  
Directorate of Administration

3. MINOR SUBDIVISION  
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER  
Mr. Neil Vandergraaf

5. TEL. EXT.  
694-3494

LEAVE BLANK

JOB NO.

*NCI-AFU-82-34*

DATE RECEIVED  
*March 16, 1982*

NOTIFICATION TO AGENCY

in accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*10-1383* *[Signature]*  
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE: 10 MAR 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE: *James E. Dagwell*

E. TITLE: JAMES E. DAGWELL  
Documentation Management Branch  
Information Mgmt and Resources Div

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><b>SPECIAL INTELLIGENCE DOCUMENTATION</b> (Applicable within Electronic Security Command)</p> <p>Request authority to microfilm<sup>a</sup> record copies of Electronic Warfare Reports and to<sup>b</sup> destroy the originals after the microfilmed copies have been inspected and found to be complete and accurate duplicates of the originals. These reports are covered in Special Intelligence retention schedule as permanent. Approximately 30 cubic feet are on hand with an annual accumulation of 5 cubic feet. Classification up to TOP SECRET/SPECIAL INTELLIGENCE. File order is numerical by report number. This certifies that all archival standards and specifications pertaining to microfilming, processing, and storing as outlined in FPMR 101-11.5. will be met.</p> <p>This request pertains to documentation in addition to those approved under NC-AFU-75-64. Microfilmed copies shall be offered to the National Archives when <i>50 years old</i>. <del>confidentiality and classification no longer prevent their use for purposes of historical and other research.</del></p> <p><i>The effect of this request on AFM 12-50, Table 55-6, Rule 3 is shown on p. 2 of this SF 115.</i> <i>[Amended by R. Wire per N. Vandergraaf, 4/15/82]</i></p>	<p>NC-AFU-75-64</p> <p><i>NCI-AFU-80-8, part of Rule 3 of Table 55-6.</i></p>	<p><i>2 items</i></p>

115-107

*[Further amended by R. Wire per USAF's written concurrence of 9/29/83.]*

*No mass data change sheet required. Copy of job sent to agency and ANM by RAW on 10-17-83.*

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4

TABLE 55-6

OPERATIONAL REPORTS AND ANALYSES RECORDS (Note 1)

RULE	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	combat operations	accounts and reports describing combat action, objectives, accomplishments, results, loss of personnel, equipment, material, aircraft, and related data	as a result of actual combat and are accumulated by the originator, MAJCOMs and major subordinate commands	* retire as permanent (note 2).
1.1			as a result of actual combat and are accumulated by any agency other than the originator, MAJCOMs or major subordinate commands	destroy after 1 year.
2			as a result of peacetime operations or exercises performed to simulate, test, evaluate or support emergency war orders and allied activities	destroy when no longer needed for analysis and reference.
3	analyses	memoranda, reports, drawings, charts, graphs, statistics, and other reference and source materials	incident to analyses and study of AF operational activities, problems of air warfare, equipment, weapons, and weapon systems, tactics, strategy, organization, or any other field of responsibility	* retire as permanent (notes 2 and 3).
3.1			microfilm copies used for reference	destroy when no longer needed.
4	sonic boom data	data bank records, schedules, comparable forms, and related papers	at HQ USAF/Consolog and MAJCOMs	destroy after 30 months.
5			logs at operational units	destroy after 1 month.

N/C

N/C

N/C

N/C

N/C

N/C

AFM 12-50 (C20)

10-118

[p. 2 of 2]

NOTES: 1. See table 80-5 for disposition of operational test and evaluation (OT&E) documentation.

\* 2. Offer to the National Archives in 5-year blocks when latest document is 25 years old, unless note 3 applies.

3. The microfilmed record copy of Electronic Warfare Reports maintained by the Electronic Security Command and covered by Rule 3 will be offered to the National Archives when ~~sensitivity and classification no longer prevent their use for purposes of historical or other research.~~ 30 years old.

[Amended by R. Wiese per N. Vandergaaf, 4/15/82] [Further amended by R. Wiese per 9/29/83 USAF written concurrence]