

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Grace T. Rowe

5. TEL. EXT.

694-3527

LEAVE BLANK

JOB NO.

NC1-AFU-82-37

DATE RECEIVED

March 23, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

4-29-82
Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

16 MAR 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature: James E. Dagwell]

E. TITLE

**JAMES E. DAGWELL
Documentation Management Branch
Information Mgmt and Resources Div**

7. ITEM NO.

1

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

**UTILITY SYSTEMS AND SERVICE RECORDS (Table 91-3)
(Applicable Air Force-wide)**

The purpose of this submission is to add rule 9 for electrical utility systems operation records consisting of reports, studies and drawings covering electrical distribution systems. The records are needed to provide information necessary to properly operate, repair, expand, or revise the electrical distribution systems. These records may be destroyed when obsolete or no longer needed.

9. SAMPLE OR JOB NO.

**NC1-AFU-81-53
NC1-AFU-75-35**

10. ACTION TAKEN

1 item

*No mass data change sheet required. Copy of job sent to NNM by RAW, 5/6/82
Closed Out: 57-82: C.T.
Copy to Army*

TABLE 91-3 UTILITY SYSTEMS AND SERVICE RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
9 *	electrical utility distribution systems operations	reports, studies, records and drawings	at bases/stations	destroy when obsolete or when no longer needed.