REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER
Mrs. Grace T. Rowe

5. TEL. EXT.
694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.
☐ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
16 MAR 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE
James E. Dagwell

E. TITLE
Documentation Management Branch
Information Management and Resources Div

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION OF ITEM</th>
<th>SAMPLE OR JOB NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>UTILITY SYSTEMS AND SERVICE RECORDS (Table 91-3) (Applicable Air Force-wide)</td>
<td>NC1-AFU-81-53, NC1-AFU-75-35</td>
</tr>
</tbody>
</table>

The purpose of this submission is to add rule 9 for electrical utility systems operation records consisting of reports, studies and drawings covering electrical distribution systems. The records are needed to provide information necessary to properly operate, repair, expand, or revise the electrical distribution systems.

These records may be destroyed when obsolete or no longer needed.

STANDARD FORM 115
Revised April, 1973
Prescribed by General Services Administration
FPMR (41 CFR) 101-11-4
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
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<tbody>
<tr>
<td>9</td>
<td>electrical utility distribution systems and operations</td>
<td>reports, studies, records and drawings</td>
<td>at bases/stations</td>
<td>destroy when obsolete or when no longer needed.</td>
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