

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Wallace 4/14/82

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER
Ms. Grace T. Rowe

5. TEL. EXT.
694-3527

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JOB NO.
NCI-AFU-82-46

DATE RECEIVED
April 14, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

8/24/82 *[Signature]*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE **8 APR 1982**

D. SIGNATURE OF AGENCY REPRESENTATIVE *James E. Dagwell*

E. TITLE **JAMES E. DAGWELL
Documentation Management Branch
Information Mgmt and Resources Div**

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">LEGAL ADMINISTRATION RECORDS (Table 110-1) (Applicable Office Secretary of the Air Force, Directorate of Legislative Liaison (SAF/LL))</p> <p>The purpose of this submission is to change disposition in rule 19 from permanent to destroy after 20 years. The comments in SAF/LL are generally feeder reports to Office Secretary of Defense. The substantive legislative history is maintained in the Office of the General Counsel and in legal opinions. Sometimes, OSD does allow the Air Force to comment directly to Congress or OMB if only Air Force is involved. These are not comments on major legislation. We have no reason to believe that the legislative records in rule 19 have any long-term historical value or research significance outside the Department of Defense. Accordingly, we do not believe the documentation described in rule 19 to be worthy of permanent retention. Experience suggests that these records should be retained for 20 years, then destroyed.</p>	NN-170-33	1 item

115-107

Mass data change sheet attached to manual page change. Copy of job sent to NNM by RAW, 8/26/82. Closed out: 9-2-82:cm Copy to [unclear]

NC 82-157

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

10-367

19	legislative records	drafts of proposed legislation, legislation already introduced in Congress, and Executive Orders, with supporting memoranda and comments reflecting the AF position on legal sufficiency and effect, and card indexes thereto	at Office of the Secretary of the Air Force/LL	*destroy after 20 years.
20			at other than SAFLI	destroy when no longer needed.
21	trials of US personnel in foreign countries	reports on exercise of criminal jurisdiction by foreign tribunals over US personnel, all inclosures and accompanying documents, reports of personnel confined in foreign penal institutions, and other comparable reports and supporting documents submitted to HQ USAF and DOD concerning the exercise of foreign criminal jurisdiction over AF military personnel; civilian personnel serving with, employed by, or accompanying the AF who are US nationals; and dependents of all such military and civilian personnel	at HQ USAF/JACI	retire as permanent.
22			at other than HQ USAF/JACI	destroy 2 years after case is closed, or 6 months after defendant's departure, or when no longer needed, whichever is later.
23	German civil processes	correspondence which forwards to AF personnel civil processes served by German courts, and reports the action taken thereon	at HQ USAFE	destroy 2 years after close of calendar year in which last document is filed.
24			at other than HQ USAFE	destroy 1 year after transfer or separation of individual.

N/C

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