

Wallace

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3 MINOR SUBDIVISION
Documentation Management

4 NAME OF PERSON WITH WHOM TO CONFER

Mrs. Grace T. Rowe

5 TEL EXT

694-3527

LEAVE BLANK

JOB NO

NC1-AFU-82-55

DATE RECEIVED

May 25, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped disposal not approved or withdrawn in column 10

Dec 8, 82 *Mark Stone*
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE

20 MAY 1982

D SIGNATURE OF AGENCY REPRESENTATIVE

James E. Dagwell

E TITLE

JAMES E. DAGWELL
Documentation Management Branch
Information Mgmt and Resources Div

7 ITEM NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 SAMPLE OR
JOB NO

10 ACTION TAKEN

TABLE OF ALLOWANCE/AUTHORIZATION RECORDS (Table 67-5)
(Applicable Air Force-wide)

1 The purpose of this submission is to add rule 15 to cover a file maintained by the Authorization and Allowance (A&A) supply offices. The Custodian Authorization/Custodian Receipt List (CA/CRL) and the designation of custodian letter may be destroyed when superseded or obsolete. The 601b's may be included in the file but must be disposed of according to rules 4, 5, 7 or 9 of table 67-5, as applicable. The designation letter and the CA/CRLs are for information only to the A&A office.

NC-AFU-75-57

No mass data change sheet required Copy of job sent to NNM by R.A.W., 12/14/82. Closed out: 12-15-82:cm (odu to Agency

1 item

TABLE 67-5, Table of Allowance/Authorization Records

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
* 15	Custodian Authorization/Custodian Receipt List (CA/CRL)/ approved Custodian Designation Letter	CA/CRL's, approved 601b's Custodian Designation Letters	maintained by Allowance and Authorization offices	<p>destroy CA/CRL's and Custodian Designation Letters when superseded or obsolete. ^{after filing} Make dis- ^{with} position of AF Forms 601b, in ^{records covered by} accordance with rules 4, 5, 7 or 9 of this table as applicable.</p> <p>[Amended by R. Ulve per G. Rowe, 9/16/82]</p>