

Wallace

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NCL-AFU-83-2
DATE RECEIVED	10-05-82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT) DEPARTMENT OF THE AIR FORCE	
2. MAJOR SUBDIVISION Directorate of Administration, HQ USAF	
3. MINOR SUBDIVISION Documentation Management	
4. NAME OF PERSON WITH WHOM TO CONFER Mr. R. P. Dwyer	5. TEL. EXT. 694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 30 SEP 1982	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James E. Dagwell</i>	JAMES E. DAGWELL Chief, Documentation Management Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>COMMITTEE AND BOARD RECORDS (Table 25-3) (Applicable Air Force-wide)</p> <p>Air Force proposes change to Table 25-3, as follows:</p> <p>Rule 9. Permanent retirement of the committee management officer's control files for advisory committees is no longer necessary. These documents are also located with the advisory committee recorders' records, also retired as permanent per Rule 3.</p>	NN-170-33	

No mass data change sheet required. Copy of job sent to NNM by RAW, 12/9/82.

1 item

Closed out: 12-14-82:cm
Copy to Agency

TABLE 25-3

COMMITTEE AND BOARD RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
9	committee management officers' control files	monitoring and control case files which consist of documents relating to the approval, establishment, review, and termination of individual boards/committees	for advisory committees	*destroy when obsolete, no longer needed for reference, or on inactivation of committee.