

Wallace

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER
Mrs Grace T Rowe

5. TEL. EXT.
694-3527

LEAVE BLANK

JOB NO.
NCL-AFU-83-7

DATE RECEIVED
10-05-82

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

12-15-82 *[Signature]*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE
30 SEP 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE
James E. Dagwell

E. TITLE
**JAMES E. DAGWELL
Chief, Documentation Management
Directorate of Administration**

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
| 1 | <p>Civil Engineer Design Data (Table 88-2) Applicable Air Force-wide</p> <p>The purpose of this submission is to change disposition in rule 10 from permanent to destroy after 5 years or when purpose has been served, whichever is sooner. Documents are no longer needed after construction.</p> | NN-170-3 | 1 item |

Mass data change sheet required. Copy of job sent to NNM by RAW, 12/22/82. Copies mailed out 1-18-83 Agency P Closed out 1-18-83 JP

TABLE 88-2, Civil Engineer Design Data

| R U L E | A | B | C | D |
|------------------|---|---|---|--|
| | If documents are or pertain to | consisting of | which are | then |
| 10 | exceptions to criteria for morale, recreation, and welfare facilities | waivers to standards of accommodations for morale, recreation, and welfare fa- cilities described in DOD Instruction 1330.3 | major and subordinate commands and above | *destroy after 5 years or when purpose has been served, which- ever is sooner. |