

*Walme*

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	
NCL-AFU-83-12	
DATE RECEIVED	
10-07-82	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>Withdrawn</i>	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
Directorate of Administration (HQ USAF)

3. MINOR SUBDIVISION  
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER  
Mr D. F. Shuell

5. TEL. EXT.  
43527

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 30 SEP 1982	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James E. Dagwell</i>	E. TITLE JAMES E. DAGWELL Chief, Documentation Management Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Legal Administration (Table 110-1) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to change the retention standards for tax and litigation documents.</p> <p>The documents covered in rule 15 contain information incident to litigation and contain: (a) identification of the parties to the litigation, (b) the court involved, (c) the amount of damages or relief sought, (d) the nature of the litigation and (e) a complete summary of known facts giving rise to the litigation, including detailed comments with respect to each and every allegation of the pleadings.</p> <p>The documents covered in rule 17 pertain to reports of notices of foreign suit, actions or proceedings. They consist of: (a) Names of the parties to the action or proceeding (b) Designation of the court or administrative body, and case or docket number, (c) Nature of the action or proceeding, (d) When, how and or whom service was made, (e) Date by which defense must file answer or take other action, (f) Nature of</p>	NN-170-33	Job withdrawn

*No mass data change sheet necessary. Copy of job sent to agency as enclosure to NCD's 5-11-84 letter of withdrawal.*

*2 items*

Request for Records Disposition Authority—Continuation		JOB NO.	PAGE OF
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>principle defense, including any counterclaims, (g) Amount claimed, (h) Insurance dates, (i) Information as to any prior action taken, and (k) Recommendation as to qualified local counsel.</p> <p>The attached disposition will meet Air Force requirements.</p> <p style="text-align: center; font-size: 2em;">[Job withdrawn]</p>		

TABLE 110-1

LEGAL ADMINISTRATION

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
* 15	tax and litigation	records accumulated incident to litigation arising out of tax disputes; legal actions involving the AF, its personnel, agents, or contractors,	at HQ USAF/JACL and JACI	destroy after 30 years.
16		and administrative proceedings, investigative reports, and legal processing affecting accomplishment of the AF mission and appropriate related cross-reference index	NO CHANGE	NO CHANGE
* 17		reports of legal process submitted under AFR 110-24	at HQ USAF/JACL and JACI	destroy after 30 years.
18		(except hospital recovery claims; see table 112-1, rule 15) and appropriate related cross-reference index	NO CHANGE	NO CHANGE

Amended by R. Wire per D. Shwell, 10/7/82

Job withdrawn