

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	<b>NCL-AFU-83-52</b>
DATE RECEIVED	<b>12-28-82</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<b>1-28-83</b> Date	<i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION

**Directorate of Administration, HQ USAF**

3. MINOR SUBDIVISION

**Documentation Management**

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

**Ms L S Sienuta**

**694-3527**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>22 DEC 1982</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E. TITLE <b>JAMES E. DAGWELL</b> Chief, Documentation Management Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1+2	<p align="center"><b>DEPOT MAINTENANCE RECORDS (Table 66-2)</b> (Applicable Air Force-wide)</p> <p>Air Force proposes <sup>two</sup> new rules for Table 66-2: <b>Rules 13<sup>A</sup> &amp; 14<sup>A</sup></b> will apply to reports and other documents relating to investigation of loss/recovery of tools/equipment. These records are accumulated under a relatively new Air Force Logistics Command Tool/Equipment Control and Accountability Program at each organization with maintenance function which either belongs to or is gained by the Air Force Logistics Command. The proposed disposition authority is:</p> <p><b>[Rule 13]</b> ^ on tools/equipment not found, destroy 6 years after annual cutoff; <b>[Rule 14]</b> on tools/equipment recovered, destroy when no longer needed.</p> <p>The nature of tools/equipment as a source of Foreign Object Damage is such that the damage may occur long after the Programmed Depot Maintenance Cycle, which generated the Foreign Object. AFLC conducted a study from which it was determined that 6 years is the minimum time required on tools/equipment not found to ensure that respective weapon system platforms are cycled through the Programmed Depot Maintenance at least once before applicable records are disposed of.</p>	<p><b>NN 170-33</b></p> <p><b>NCL-AFU 71-29</b></p>	

*2 items*

115-107 No mass data change sheet required. Copy of job sent to NNAM by FAW on 2/8/83. Copy to agency, 2-8-83; 82.

TABLE 66-2

DEPOT MAINTENANCE RECORDS

R E L E A S E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
13 *	AF Logistics Command (AFLC) tool/equipment control and accountability program	reports or other documents relating to investigation of loss/recovery of tools/equipment covered under AFLCR 66-69	at each organization with maintenance function which either belongs to or is gained by AFLC	on tools/equipment not found, destroy 6 years after annual cutoff
14 *				on tools/equipment recovered, destroy when no longer needed.  [Amended by R. Wice per L. Sienuta, 12/28/82]