

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Wallace

LEAVE BLANK	
JOB NO. NCI-AFU-83-60	
DATE RECEIVED 1/27/83	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
5-20-83 <i>Date</i>	<i>Robert J. Wall</i> <i>Archivist of the United States</i>

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

Mr. R. P. Dwyer

694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 13 JAN 1983	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Mark H. Coon</i>	E. TITLE MARK H. COON, Major, USAF Acting Chief, Documentation Mgmt Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	PHYSICAL EXAMINATION RECORDS AND MEDICAL BOARD PROCEEDINGS (Table 160-2) (Applicable Air Force-wide)		
1	Rule 6.4. Added, to cover computer generated machine listings related to scheduling and management of physical examinations of applicants to Service Academy, ROTC Scholarship Program, and Uniformed Services University of the Health Sciences (USUHS).		
2	Rule 6.5. Added, to cover the disposition of the computer entries that generate above Rule 6.4 documents.		
<p><i>No mass data change sheet required. Copies of job sent to NNM & NNS by RAW, 5/23/83.</i></p>			<p><i>3 items</i></p>

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

Sent out Agency on 6/1/83 by DMW.

TABLE 160-2

PHYSICAL EXAMINATION RECORDS AND MEDICAL BOARD PROCEEDINGS

R U L E	A If documents are or pertain to	B consisting of	C which are	D then
6.3	all applicants to a Service Academy/ROTC Scholarship Program/USUHS*	no change	at the DOD Medical Examination Review Board (DODMERB)	no change
6.4		machine listings relating to scheduling and management of physical examinations, such as daily transaction listings, error listings, scheduling actions, and all other related computer generated products	system working papers (not maintained in applicants individual file folder) at DODMERB	destroy when superseded, obsolete or no longer needed.
6.5		computer entries of rule 6.4 documents		destroy (cancel) when entry is no longer needed.
*Uniformed Services University of the Health Sciences				