

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NCI-AFU-83-61

DATE RECEIVED

1/27/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

6-13-84

Date

Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL RECORDS SERVICE WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION  
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TEL. EXT.

694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

11 JAN 1983

D. SIGNATURE OF AGENCY REPRESENTATIVE

*Mark H. Coon*

E. TITLE: MARK H. COON, Major, USAF

Acting Chief, Documentation Mgmt  
Directorate of Administration

7. ITEM NO.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR  
JOB NO.

10. ACTION TAKEN

PERSONNEL RADIATION EXPOSURE DOCUMENTATION  
(Table 161-4)  
(Applicable Air Force-wide)

1 Rule 1. Revised to delete the master radiation exposure register from the rule's documents, and change the disposition of the remaining documents. Disposition is now more specific, destroying documents no later than after 5 years.

NN-170-33

2 Rule 1.1. Added, to include the master radiation exposure register, maintaining it on a computer. This register falls in the category of certain types of radiation records that should be preserved until the Nuclear Regulatory Commission (NRC) authorizes its disposition, per U.S. Code of Federal Regulations (10 CFR 20.401(c)). However, as a practical matter, the register is really permanent, as it is unlikely that the NRC will authorize its destruction within the foreseeable future. The register is used for epidemiologic studies which might ultimately resolve present controversy over the effects of low-level radiation exposure.

Rule 1.1  
Disposition  
Not  
Approved

3 Rules 2 and 9. Minor changes were made to accommodate the AFM 12-50 decision logic table format.

NN-170-33  
NCI-AFU-78-56

8 items

*Normal data change sheet required. Copy of job sent to agency, NNS, and NNM by RAW on 6-14-84.*

## Request for Records Disposition Authority - Continuation

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4	Rule 3. Currently Rule 4, this rule now includes current Rules 5 and 6 documents. The documents can now be destroyed after data has been entered into the master radiation exposure register.	NN-170-33	
5	Rule 4. Currently Rule 3, these documents are permanent, for same reasons as stated in Rule 1.1 above.	NN-170-33	Rule 4 Disposition Not Approved
6	Rules 5 and 6. Delete, as these documents are now included in revised Rule 3.	NN-170-33 NC-AFU-75-51	
7	Rule 7. Disposition is changed, as there is no need to keep these documents after its data has been included in another document.	NC-AFU-75-51	
8	Rule 8. Disposition is changed to reflect that the document is first transferred to the individual's medical record, then destroyed when superseded.	NC-AFU-75-51	

115-203

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A  
Revised July 1974  
Prescribed by General Services  
Administration  
FPMR (41 CFR) 101-11.4

TABLE 161-4

PERSONNEL RADIATION EXPOSURE DOCUMENTATION

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	theroluminescence (TLD) personnel dosimetry program monitoring records	summaries and listings of exposure data, and related records which serve to promote effective control and direction of the TLD personnel dosimetry program	at USAF Occupational and Environmental Health Laboratory (OEHL)	destroy after 5 years, or when no longer required, whichever is sooner.
1.1	master radiation exposure register	computer entries of radiation exposure data		<del>retain as permanent at the Laboratory.</del> Disposition Not Approved
2	radiation exposure data	copies of radiation exposure registration forms	at USAF OEHL and using installations	destroy when data has been entered into the master radiation exposure register.
3		films which reflect minor radiation exposure, dosimetry film exposure record cards, and records of film issued to monitor individual exposure	at USAF OEHL	
4		films which indicate abnormal or overexposure to ionizing radiation, resultant reports of investigation, and supporting documents		
5		(RESERVED)		

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TABLE 161-4 (Continued)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
6		(RESERVED)		
7		OEHL Form 1499, Report of Occupational Exposure to Ionizing Radiation	at base medical service	destroy when the AF Form 1527 for the report period is received.
8		AF Form 1527, History of Occupational Exposure to Ionizing Radiation		transfer to the individual's medical record, destroy when superseded.
9		AFTO Form 115, Pocket Dosimeter Results Log		destroy after 90 days, or when results of film badge are posted to individual medical records, whichever is later.

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