

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO. <i>NCI-AFU-83-67</i>	
DATE RECEIVED <i>2/3/83</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>8-22-83</i> Date	<i>[Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION

Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Dennis Shuell

5. TEL. EXT.

694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

27 JAN 1983

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature: Mark H. Coon]

E. TITLE

**MARK H. COON, Major, USAF
Acting Chief, Documentation Mgmt
Directorate of Administration**

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

**LEGAL ADMINISTRATION
(Table 110-1) Applicable Air Force-wide**

This submission adds rule 35 to Table 110-1. This rule covers case files maintained as reference sources on criminal proceedings prosecuted in federal court. They provide follow up information for situations where probation infractions arise subsequent to the initial disposition of the case. They also provide writing samples for repeat questions of criminal law and procedures.

The recommended disposition will satisfy Air Force requirements.

NO MASS DATA CHANGE NECESSARY, as records are not to be retired to RCRs. Copy to agency and to NARA by RAW, 8/25/83.

1 item

TABLE 110-1

LEGAL ADMINISTRATION

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
*35	U.S. Federal Magistrate court	completed criminal case files	at base legal office	destroy 3 years after case is closed.