

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3 MINOR SUBDIVISION
Documentation Management

4 NAME OF PERSON WITH WHOM TO CONFER

Mrs Grace T. Rowe

5 TEL EXT

694-3527

LEAVE BLANK

JOB NO
NCI-AFU-83-77

DATE RECEIVED
3/1/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303, the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-3-83 *Park H. Coon*
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 23 FEB 1983	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Park H. Coon</i>	E TITLE PARK H. COON, Major, USAF Acting Chief, Documentation Mgmt Directorate of Administration
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7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>HONORS AND AWARDS (Table 900-1) (Applicable Air Force-wide)</p> <p><u>Rule 23.</u> This is a resubmission for appraisal of rule 23. Proposed disposition in NARS Job Number NCI-AFU-83-11 was not approved. The documentation covered by rule 23 has been re-evaluated and the new disposition recommended is "destroy after three years or when no longer needed, whichever is later". Some approved awards are extremely interesting and are needed for continued administrative use for a longer period than three years. These records will not be authorized for retirement to federal records centers.</p> <p>As a result of this submission note 4 as submitted in NARS Job Number NCI-AFU-83-11 will be deleted and note 5 will be renumbered as note 4.</p> <p><i>No mass data change sheet required.</i></p>	NCI-AFU-83-11	1 item

Copy to agency, 3-21-83, 88.

TABLE 900-1, HONORS AND AWARDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
23	*Secretary of Defense Natural Resources Conservation and Environmental Quality Awards and General Thomas D. White Natural Resources and Conservation and Environmental Awards	reports, photos, map and correspondence relating to award nominations	*approved awards at HQ USAF/LEE	*destroy after 3 years or when no longer needed, whichever is later. (note 4)
<p>[Note for NED copy of job: A special NARS-5 inquiry indicates that these records are not stored in the FRC system (3/8/83 report). RAW, 3/16/83]</p>				

Note 4: Not authorized for retirement to federal records centers.