REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3 MINOR SUBDIVISION
Documentation Management

4 NAME OF PERSON WITH WHOM TO CONFER | TEL EXT
Mrs Grace T. Rowe | 694-3527

5 CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _2_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

6 DATE RECEIVED
3-3-83

7 JOB NO
NCI-AFU-83-11

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

HONORS AND AWARDS (Table 900-1)
(Applicable Air Force-wide)

Rule 23. This is a resubmission for appraisal of rule 23. Proposed disposition in NARS Job Number NCI-AFU-83-11 was not approved. The documentation covered by rule 23 has been re-evaluated and the new disposition recommended is "destroy after three years or when no longer needed, whichever is later". Some approved awards are extremely interesting and are needed for continued administrative use for a longer period than three years. These records will not be authorized for retirement to federal records centers.

As a result of this submission note 4 as submitted in NARS Job Number NCI-AFU-83-11 will be deleted and note 5 will be renumbered as note 4.

No mass data change sheet required.

Copy to agency, 3-21-83.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11
<table>
<thead>
<tr>
<th>RULE</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
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</thead>
<tbody>
<tr>
<td>23</td>
<td>*Secretary of Defense Natural Resources Conservation and Environmental Quality Awards and General Thomas D. White Natural Resources and Conservation and Environmental Awards</td>
<td>consisting of reports, photos, map and correspondence relating to award nominations</td>
<td>*approved awards at HQ USAF/LEE</td>
<td>*destroy after 3 years or when no longer needed, whichever is later. (note 4)</td>
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Note for NCD copy of job: A special NIRS-5 inquiry indicated that these records are not stored in the FRC system (3/8/83 report), RAW, 3/16/83.

Note 4: Not authorized for retirement to federal records centers.