

Wallace #123

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	NCI-AFU-83-88
DATE RECEIVED	3/29/83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
5-31-83 Date	<i>[Signature]</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION  
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER  
Mrs. Grace T. Rowe

5. TEL. EXT.  
694-3527

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 21 MAR 1983	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature: Mark H. Coon]</i>	E. TITLE MARK H. COON, Major, USAF Acting Chief, Documentation Mgmt Directorate of Administration
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>CIVIL ENGINEER DESIGN DATA (Table 88-2) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to add rules 12 and 13. Rule 12 covers the design calculations made against the mission load to verify the specification of the construction or rehabilitation for systems such as mechanical electrical, structural, or civil engineering. As the construction/rehabilitation work proceeds, new calculations are made. The calculations can be destroyed when obsolete, superseded or when no longer needed for reference or trend analysis.</p> <p>Rule 13 covers service contract documents which consist of statements of work and Air Force Service Contract Advisory Group formats. These statements of work cover all kinds of functions and give standard statements of work which are performance and results oriented. These standards may be destroyed when obsolete, superseded or no longer needed.</p>	NN-170-33 NCI-AFU-83-7	2 items

115-107

*No mass data change sheet required. Copy of job sent to NNM by RAW, 6/1/83.*

*Sent Copies to Agency 6/8/83 by DMW.*

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4

TABLE 88-2 CIVIL ENGINEER DESIGN DATA

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
12 *	design calculations	mechanical, electrical, structural, civil calculations for major construction or rehabilitation	at bases/stations	destroy when obsolete, superseded or no longer needed.
13 *	service contract documents	statements of work, Air Force Service Contract Advisory Group (AFSCAG) formats and related documents		