

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Wallace*

LEAVE BLANK	
JOB NO. <b>NCI-AFU-83-95</b>	
DATE RECEIVED <b>6/3/83</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<b>8-27-84</b> Date	<i>John K. Wayne</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION

**Directorate of Administration, HQ USAF**

3. MINOR SUBDIVISION

**Documentation Management**

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

**Mr. Neil Vandergraaf**

**767-4449**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>23 MAY 1983</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	E. TITLE <b>GRACE T. ROWE Documentation Management Directorate of Administration</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><b>AFR 12-50, Table 55-6, Rule 1</b></p> <p align="center"><b>SPECIAL INTELLIGENCE DOCUMENTATION</b> (Applicable within Electronic Security Command)</p> <p>a.</p> <p>Request authority to microfilm record copies of Electronic Warfare Records and to destroy the originals. These records are covered in Special Intelligence retention schedule, table 55-6.2, rule 1, ESC Supplement 3 to AFM 12-50 as permanent. Classification up to SECRET/SPECIAL INTELLIGENCE. File order is subjective. Total accumulation per year is two cubic feet. This certifies that all archival standards and specifications pertaining to microfilming, processing, and storing as outlined in FPMR 101-11.5 will be met. This request pertains to documentation in addition to those approved under NC-AFU-75-64, NCI-AFU-80-8, &amp; NCI-AFU-81-34. <del>Microfilmed copies shall be offered to NARS when sensitivity and classification no longer prevent their use for purposes of historical and other research.</del></p> <p>Microform records will be offered to the National Archives in accordance with instructions in NOTE 2, Table 55-6, AFR 12-50, Vol II, 14 May 1984.</p> <p>Changes in this schedule concurred in by Mr. Neil Vandergraaf, Hq USAF Records Officer.</p> <p align="right">R C Tagge, NARS-NCD, 9-01-84.</p>	<p align="center"><b>NCI-AFU-75-64</b> <b>NCI-AFU-80-8,</b> <b>Table 55-6, Rule 1.</b></p>	<p><b>2</b></p>

115-107 *Cy to: Agency, NARS, NARS, 8-29-84, Ref.*

**MASS DATA CHANGE SHEET NOT REQUIRED**

**STANDARD FORM 115**  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-11.4

TABLE 55-6

## OPERATIONAL REPORTS AND ANALYSES (Note 1)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	combat operations	accounts and reports describing combat action, objectives, accomplishments, results, loss of personnel, equipment, material, aircraft, and related data	as a result of actual combat and are accumulated by the originator, MAJCOMs and major subordinate commands	retire as <u>permanent</u> (note 2). [NCI-AFU-80-8]
1.1			as a result of actual combat and are accumulated by any agency other than the originator, MAJCOMs or major subordinate commands	destroy after 1 year.
2			as a result of peacetime operations or exercises performed to simulate, test, evaluate or support emergency war orders and allied activities	destroy when no longer needed for analysis and reference.
3	analyses	memoranda, reports, drawings, charts, graphs, statistics, and other reference and source materials	incident to analyses and study of AF operational activities, problems of air warfare, equipment, weapons and weapon systems, tactics, strategy, organization, or any other field of responsibility	retire as <u>permanent</u> (note 2) <sup>and 3</sup> [NCI-AFU-80-8]
3.1			microfilm copies used for reference	destroy when no longer needed.
4	sonic boom data	data bank records, schedules, comparable forms, and related papers	at HQ USAF and MAJCOMs	destroy after 30 months.
5		logs	*at MAJCOMs and operational units	*destroy after 1 year.

NOTES: 1. See table 80-5 for disposition of operational test and evaluation (OT&E) documentation.

2. Offer to the National Archives in 5-year blocks when latest document is 25 years old, unless note 3 applies.

3. The microfilmed record copy of Electronic Warfare Reports maintained by the Electronic Security Command and covered by Rule 3 will be offered to the National Archives when 50 years old.

[per NCI-AFU-82-34, approved by N on 10-15-83; BAW 10-17-83] - (op. of J. J. ...)

AFM 12-50 (21)

10-118