

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3 MINOR SUBDIVISION
Documentation Management

4 NAME OF PERSON WITH WHOM TO CONFER

Mrs Grace T. Rowe

5 TEL EXT

694-3527

LEAVE BLANK	
JOB NO	NCI-AFU-84-29
DATE RECEIVED	4/17/84
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
3/26/85 <i>Date</i>	<i>Robert K. Wines</i> <i>Archivist of the United States</i>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 2 APR 1984	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	E TITLE GRACE T. ROWE Documentation Mgt Branch
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>INDIVIDUAL MILITARY PERSONNEL RECORDS (T 35-1) (Applicable to Air Force Correction Board)</p> <p>The purpose of this submission is to have the table 35-1, rule 5 appraised. We had been trying to get the case files of the Air Force Board for the Corrections of Military Records appraised for several years. Originally we asked for permanent retention since these records have a direct bearing and are an adjunct to the master personnel record of military members of the Air Force. At the time, the master record was considered permanent. The SF 115 (NCI-AFU-81-7) was returned 24 April 1981 citing the Army records disposition FN 708-17 or AR 340-18-7 as precedent for destruction, i.e., destroy after 20 years.</p> <p>Subsequently, the retention period of the master personnel record was changed from permanent to offer to National Archives 75 years after a military member retires or leaves the service. We then asked that the Correction Board records be destroyed after 75 years. The action was again returned.</p> <p>We learned that the Army Correction Board included all pertinent information in the Correction Board case files</p>	<p>NCI-81-7 NARS letters, 7 Jul 81, 21 Jan 82, AF Ltr, 1 Jul 82</p>	<p>1 item</p>

Copy of job sent to agency, NC, and NNM by RAW, 3-27-85

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>duty. It seems prudent from the AF view that the Correction Board case files be kept for the same period as the master personnel record.</p> <p>Additionally, the Correction Board case files are valuable in the reconstruction of military records. According to information available to us, the National Archives has already accessioned 45 linear feet of the records of the Air Force Board for the Correction of Military Records 1949-1955, Record Group 340. See attached extract from the National Archives Guide 1974.</p> <p>We urge you to reconsider your position on these files and do not use Army records at WNRC as a precedent for the Air Force files. The contents may be similar, in some regard, however, the Air Force <u>does not</u> place the information in the master personnel record, the Army does.</p>		

TABLE 35-1 Individual Military Personnel Records

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
5	correction of military records of officers and airmen	case files of AF Board of Correction of Military Records	at SAF/MICB	destroy after 75 years.