

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mr R. P. Dwyer

5. TEL. EXT.

694-3494

LEAVE BLANK	
JOB NO. NCI-AFU-84-30	
DATE RECEIVED 4/17/84	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
[1-12-85]	
Jan 12, 85 Date	<i>[Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 8 APR 1984	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T. Rowe</i>	E. TITLE GRACE T. ROWE Documentation Mgt Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center">TECHNICAL SUPPORT OPERATIONS (Table 124-5) (Applicable for HQ AFOSI only)</p> <p>Technical Surveillance Countermeasures (TSCM) surveys are visual, electronic, and physical examinations to locate and neutralize technical surveillance devices; and identify and correct exploitable technical and physical security vulnerabilities. These surveys are also conducted to provide commanders and agency chiefs a comprehensive evaluation of their facilities' technical security.</p> <p>Rule 3. Disposition is changed to destroy record copies of technical security survey report files at HQ AFOSI after 15 years, versus current 5 years. HQ, Air Force Office of Special Investigations (HQ AFOSI) needs the ability to monitor on-going investigations and to retrieve data from previous investigations. The ability to recover data on the results of specific investigations several years after their conclusion is frequently essential to the proper conduct of subsequent investigations in the same location. A 15 year disposition for these technical security survey report files would be in line with the 15 year disposition of related AFOSI investigative reports.</p>	NCI-AFU-76-21	

No mass data change sheet required. Copy of job sent to agency by RAW on 1-14-85.

1 item

TABLE 124-5

TECHNICAL SUPPORT OPERATIONS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
<p>Item 1</p> <p>3</p>	<p>technical security survey report files</p>	<p>requests, approvals, pre- liminary surveys, area plans and schematics, clearances, requests for funds, reports, etc., pertaining to a particular survey</p>	<p>record copies at HQ AFOSI</p>	<p>*destroy after 15 years.</p>